



La Salle-Peru Township High School 2009/2010

Property of: _____

Address: _____

Phone #: _____

In case of emergency, please notify:

Name: _____ Phone #: _____

The information in this book was the best available at press time. Watch for additional information and changes.



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PART I – GENERAL INFORMATION

THE PHRASE “SCHOOL DAY” FOR FURTHER USE IN THIS HANDBOOK WILL BE DEFINED AS FROM 7:00 AM UNTIL THE DISMISSAL BELL AT THE END OF THE DAY.

AREA CAREER CENTER

The LaSalle-Peru Area Career Center is a cooperative school for students from LaSalle-Peru High School and other high schools from surrounding towns. The Area Center is for juniors and seniors who wish to pursue a vocation by beginning their skill training during the high school years.

The ACC offers programs in five occupational areas: agriculture education, business, industrial education, family and consumer science, and health occupations. Most courses meet for two periods a day and are two years in length. There are some capstone courses which are one year for seniors only. The course work is predominantly “hands-on” with theory being part of the learning experience. Emphasis is placed on individual achievement and skill accomplishment.

The important factors of getting and keeping a job are necessary parts of the learning at the Area Center. It is important for students to understand how a business or industry operates and what the employers are expecting in a good employee.

Students enrolled in the Cosmetology program are expected to use the bus transportation provided by the center. Failure to do so could result in being dropped from the program. Students may have to arrange for transportation when classes have special schedules to accommodate clinical and community training site work. At times course curriculums may include field trips to area business and industry sites.

Even though the Area Center is located at L-P, we are strictly and equitably limited to the number of students who may participate in the vocational programs offered. L-P students who are interested in programs at the ACC should talk with their counselor concerning specific courses.

CAFETERIA IDENTIFICATION CARDS

ID cards will be required when going through the cafeteria lunch lines. If a student does not have his/her ID card they will need a Day Pass to go through the lunch line. Students will not be allowed to use other students ID's to purchase a lunch.

NEW CAFETERIA

- **Main Lunch Line – Cost \$2.00** (Menus are posted) - Students also have a choice to substitute a hamburger for the main entree. An extra main entree can be purchased for \$1.00. Milk is included in the lunch price.

Monday, Wednesday and Thursday – Pizza

Tuesday and Friday – Taco and Nacho Grande

- **Salad Bar** - make your own salad. Choice of pasta salads, sub sandwiches, wraps, soups available. Milk and juices are available.
- **Potato Bar** – make your own potato. Choice of baked potato or mashed potatoes with toppings.
- **A la Carte Line:**

Sandwiches: Peanut butter and jelly, ham and cheese, turkey and cheese, tuna salad, egg salad, chicken salad, sub sandwiches, wraps.

Bagels and cream cheese, yogurt and smoothies, large pickles, nacho chips and cheese and/or chili

Monday - French Fries; Tuesday – Pretzels or Hot Pockets; Wednesday - Curly Fries; Thursday – Pizza Puffs; Friday – Cheese-filled bread sticks with marinara sauce.

OLD CAFETERIA - ROOM 201

- **Snack Line**

Sub Sandwiches Ice Cream

Little Debbie Snacks

Variety of Chips

Fruit Roll-Ups

Gummie Fruit Snacks

Fruit

Milk

- **Breakfast** (available daily from 7:30-8:00 a.m.)

Cereal, Donuts, Little Debbie Snacks, Pop Tarts, Cinnamon Toast, Regular Toast, Milk and Juice

FREE AND REDUCED LUNCHES

Students with Free and Reduced Lunches need to turn in their paperwork at the Bookstore. These lunches apply in the Main Lunch Line every day. They may also be used in the taco, and nacho grande line on Tuesdays and Fridays. They may not be used in both lines on the same day.

CARE OF SCHOOL PROPERTY

Students will be held responsible for the proper care of all books, supplies, apparatus or equipment furnished them by the Board of Education. Students who deface, damage, or lose school property shall be required to pay for the damage or replacement cost for the loss.

CODE RED

With the safety of our students and staff in mind, LP has developed an emergency plan to "lock down" and secure the building - CODE RED. When the call CODE RED comes over the p.a. system, all students and staff should immediately get out of the halls and into the nearest classroom. Teachers will lock doors, shut off the lights and move students out of the line of sight of any windows. Everyone should remain quiet. Our school's emergency and security team, under the direction of local law enforcement agencies, are prepared for the safety of everyone at LP.

FIRE OR DISASTER DRILLS

By state law, fire drills must be conducted in all public schools. These drills are conducted for the purpose of training students in getting out of the building in case of a fire. The fire signal is a claxon horn. Directions for evacuating each room are posted near the door of that room. Students should be thoroughly familiar with these in each room on their schedules. The teacher will assign someone in each class to close windows. The teacher will be the last to leave the classroom and will close the door.

Fire alarm devices located throughout the building are for the purpose of sounding legitimate alarms. Any student found guilty of issuing a false alarm may be fined and/or expelled.

At least one disaster drill will be held each year. The signal for a disaster drill is a continuous siren sounded over the intercom. When the siren sounds, students should leave their room in an orderly manner and go into the hall outside your room. Special instructions will be given for large areas such as gyms and the auditorium. The greatest danger in a tornado is flying debris. Students and staff members must stay well away from windows. Students and staff members will be told over the intercom when the drill is completed.

GENERAL SCHOOL AREA

Many times homeowners who live near our school have an extra burden placed upon them by unthinking or discourteous students. These persons have great difficulty keeping their lawns and sidewalks neat and clean when careless students walk across the lawns or litter sidewalks and streets. Please make an extra effort to be considerate to those who live near our school.

MEDICAID NOTICE

Medicaid reimbursement is a source of federal funds approved by Congress to help school districts maintain and improve special education services.

Therapy and diagnostic services provided to students are partially reimbursable. Unless a student objects in writing, District #120 may claim Medicaid/KidCare reimbursement for services provided. This claim will have no impact upon a student's ability to receive Medicaid funding either now or anytime in the future.

Our district seeks Medicaid reimbursement for eligible services provided to eligible children on a monthly basis. Medicaid reimbursement claims are typically submitted between the 10th and the 15th of each month.

If a student has no objection to this release of information, the student need do nothing.

VISION SCREENING NOTICE

Vision screening will be done, as mandated, for all special education students and students new to the district. Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening *if* an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months and that an evaluation is on file at the school. This notice is not a permission to test and is not required to be returned. Vision screening is *not* an option. If a vision examination report is not on file at the school for your child, your child in special education or new to the district will be screened.

RECIPROCAL REPORTING WITH LAW ENFORCEMENT

Illinois School Code requires a reciprocal reporting system between law enforcement agencies and schools. Therefore, it is the policy of LaSalle-Peru Township High School to share information regarding illegal or controlled substances, weapons, gang activity, serious crime or felony, or any other information that might be beneficial with local law enforcement agencies.

THE RIGHT TO PROHIBIT THE RELEASE OF DIRECTORY INFORMATION

The right to prohibit the release of directory information concerning the parent's/guardian's child. Throughout the school year, the District may release directory information regarding students, limited to:

1. Name
2. Address
3. Grade level
4. Birth date and place
5. Gender
6. Parents'/guardians' names and addresses
7. Academic awards, degrees, and honors
8. Information in relation to school-sponsored activities, organization, and athletic major field of study
9. Period of attendance in school

NOTE: Any parent(s)/guardian(s) or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period, unless the parent(s)/guardian(s) or eligible student is specifically informed otherwise.

SCHOOL VIOLENCE TIP LINE 1-800-477-0024

The Illinois State Police has established a hotline for anyone to report suspicious or potentially violent acts in schools. The calls are anonymous, handled by the Illinois State Police and if warranted, contact is made directly to the school administration.

If a safety/security issue may be addressed just within our building, students are encouraged to speak with any adult in the building, especially their teachers, counselors, school security, social worker, psychologist or administrators. Students need to learn who these people are and who to go to for help. School security is everyone's responsibility.

SPECIAL EDUCATION

LaSalle-Peru Township High School in cooperation with the LaSalle County Educational Alliance for Special Education (LEASE) offers a full range of special education programs and services for handicapped students. Students who have physical, mental or social emotional difficulties which cause problems with learning in school may be eligible for special education.

Referral for an evaluation to determine eligibility for special education may be made by the students themselves, their parents, or school personnel. Referrals should be made directly to the Director of Special Education. With parental consent, the special education staff including the teachers, school psychologist, school social worker, and other professionals carries out the evaluation.

If a student is found to be in need of special education, an Individualized Educational Plan (IEP) is developed by the staff and the student's parents. This plan may call for a special class for the student who is having considerable difficulty in school. Modification of the standard program may be recommended for a student who does not require a special class. At the end of each year, the IEP is reviewed by the staff and the student's parents and plans for the following year are made.

Five years after graduation or permanent withdrawal from school of a handicapped student, the student's temporary files will be destroyed. Temporary files may consist of psychological evaluations, social histories, disciplinary information, and reports of multi-disciplinary staffings. A student's file does not include the student's permanent record such as academic transcripts, grades, and class rank. The file may be transferred to the student or to the custody of the parents if the student has succeeded to the rights of the parents. These files may be useful for social security or welfare benefits.

More detailed information about the (referral and evaluation process) L-P special education program is available through the special education director's office. Information is automatically provided to the parents of all students referred for a special education evaluation.

SPECIAL EDUCATION TEMPORARY RECORD AVAILABILITY

Temporary records of special education students graduated in 1997 or currently age 23 are now available to parents or guardians.

The temporary records, possibly valuable for Social Security purposes and welfare benefits, may include psychological evaluations, disciplinary information, staffing reports, family background information, intelligence test scores, aptitude test scores, teacher evaluations, and other information of clear relevance to the student, all subject to regulations of the Illinois State Board of Education. The files will not include academic transcripts, attendance records or other records contained in the student's permanent record.

Parents or guardians desiring to secure these files may phone the Director of Special Education at 223-1721 to arrange an appointment to obtain a copy of their student's records. If the student is eighteen years of age or older, signature of the student is required before student record information is released. Unclaimed temporary records will be destroyed 60 days from the date of this notice. (End of the first week of October.)

USE OF BUILDINGS

The building hours are from 7:00 a.m. to 4:00 p.m. This includes all gymnasiums. However, students must be out of the building by 3:15 p.m. unless remaining for some school sponsored activity. Students who are in the building after 3:15 p.m. must be with an adult sponsor. Students are not allowed to play basketball, wrestle, lift weights, or be in the building without supervision.

USE OF ELEVATOR

The school elevator is for the use of handicapped students and one authorized helper. Students who are temporarily disabled must report to the Special Services' office and be issued an elevator key to be used for a specified period of time. A deposit may be required for the elevator key. Unauthorized use of the elevator will result in stringent disciplinary action.

VISITORS TO THE BUILDING

Student visitors from other schools are prohibited because they present a distraction to the orderly educational process. In special cases, the administration may review a given situation and allow a student visitor.

Visitors must report to the greeter when they enter the building. No visitor will be allowed to go into a classroom, library, study hall or other parts of the building without securing permission from the Principal's office, Room 217.

PEST CONTROL PROCEDURES

During the spring of 2000, the Illinois legislature passed SB0527 and SB0529, amendments to the Structural Pest Control Act and the Illinois Pesticide Act that affect how pests, mice, ants, etc., are controlled in schools. The legislation affects schools in basically two ways. 1) All Illinois schools are required to adopt a pest control process called Integrated Pest Management or IPM and 2) schools are required to notify staff, students and parents prior to certain types of pest control applications.

Integrated Pest Management emphasizes inspection and communication with the school administration. The focus of the program is to identify and eliminate conditions in the school, which could cause pests to be a problem. Applications of pest control materials are made only when necessary to eliminate a pest problem. **Routine spraying is not a part of our Integrated Pest Management Program.**

If it becomes necessary to use any pest control products other than traps or baits, notice will be posted two business days prior to the application. The only exception to the two-day notice would be if there is an immediate threat to health or property. Then notice will be posted as soon as possible. **If you would like to receive written notification prior to the application of any pest control materials subject to the notification requirements, please complete the enclosed form and return it to the school.**

The school district has contracted with Kendrick Pest Control to provide IPM services. If you have any questions about the information and procedures from Kendrick Pest Control contact them at (815) 223-7809. If you have any questions about the IPM Program please contact Don Soberalski, Director of Building and Grounds at (815) 223-1721, extension 246.

I would like to be notified two days before the use of liquid or aerosol pest control materials at the school. I understand that if there is an immediate threat to health or property that requires treatment before notification can be sent out, I will receive notification as soon as possible.

Parent Guardian Signature _____ Date _____

Student's Name _____ Grade _____

Address _____

PART II – STUDENT INFORMATION

DAILY CLASS TIME SCHEDULE

REGULAR SCHEDULE

PERIOD TIME

1.....	8:00 – 8:50
2.....	8:55 – 9:45
3.....	9:50 – 10:40
4.....	10:45 – 11:35
5.....	11:40 – 1:05
6.....	1:10 – 2:00
7.....	2:05 – 2:55

Lunch	A	11:40 – 12:05
Lunch	B	12:10 – 12:35
Lunch	C	12:40 – 1:05

HOMEROOM (10 MINUTES – A.M)

1st.....	8:00 – 8:50
2nd.....	8:55 – 9:35
H.R.	9:40 – 9:50
3rd – 7th	Regular Schedule

HOMEROOM (20 MINUTES – A.M)

1st.....	8:00 – 8:50
2nd.....	8:55 – 9:25
H.R.	9:30 – 9:50
3rd – 7th	Regular Schedule

Homeroom (10 min., 20 min. p.m.). Time will be taken out of 6th or 7th period on an alternating basis.

ASSEMBLY SCHEDULE

1st.....	8:00 – 8:50
2nd – 7th.....	Regular Schedule

SEMESTER EXAM SCHEDULE

1st Day

Period 1-5 (no exam).....	regular schedule
6th (no exam)	1:10 – 1:35
7th (exam)	1:40 – 2:55

2nd Day

1st.....	8:00 – 9:15
2nd.....	9:20 – 10:35
3rd	10:40 – 11:55

3rd Day

4th.....	8:00 – 9:15
5th.....	9:20 – 10:35
6th.....	10:40 – 11:55

There will be no lunch served to students on 2nd and 3rd exam days

SCHEDULE FOR EARLY-DISMISSAL FOR STAFF DEVELOPMENT ACTIVITIES

Period 1	8:00 – 8:41
Period 2	8:46 – 9:27
Period 3	9:32 – 10:13
Period 4	10:18 – 10:59
Period 5	11:04 – 12:29
Lunch A.....	11:04 – 12:29
	Class 11:34 - 12:29
Lunch B	11:34 - 11:59
	Class 11:04 - 11:29
	Class 12:04 - 12:29
Lunch C	12:04 - 12:29
	Class 11:04 - 11:59
Period 6	12:34 – 1:15
	Class 11:04-11:59
Period 7	1:20 – 2:01
Teacher In-service	2:01 – 3:25

REGISTRATION FEE

Each student pays an \$105.00 yearly registration fee. This fee is paid during registration at the beginning of each year. **There will be no refunds.**

The fee pays for the use of all student textbooks and computer lab usage for the year. This is an extremely low fee. Students are expected to exercise care in handling their books and when using the computer labs. Those who do not care for their books properly or lose them must pay an additional fee for damage or loss. Also, students may need to purchase consumables for various classes (i.e. workbooks).

In addition, certain special classes require fees or the purchase of special equipment (industrial arts, science, art, driver's education and others). Please refer to the course descriptions for fees.

CHARGES FOR LATE REGISTRATIONS:

No reduction in fees for the 1st quarter.

25% reduction in fees for the 2nd quarter.

50% reduction in fees for the 3rd quarter.

75% reduction in fees for the 4th quarter.

ASSEMBLIES

Throughout the year assemblies and meetings of various kinds will be held in our auditorium. Attendance is required and roll will be checked before each assembly. Students will be seated according to their homeroom.

Mature conduct is expected of all students. This means that any speaker or group should be treated courteously and with respect.

Assemblies that involve the student body as a whole - pep, honor and other - are held in the gym. Each homeroom has a designated section and each homeroom teacher assigns specific seats within that section. Attendance at all assemblies is mandatory.

CHEATING AND PLAGIARISM

All work submitted for credit in any class at LP is expected to be the original work of the student submitting it. If work is not the original effort of the student, that student may be found guilty of cheating and/or plagiarism. Cheating occurs, for example, when a student copies homework or answers from another's paper. It also occurs when a student allows his/her paper to be copied by another. Plagiarism occurs when a student borrows or restates another's words or ideas and claims them as his/her own. Cheating and plagiarism constitute deliberate acts of deception. A student found guilty of cheating and/or plagiarism shall receive an "F" for the assignment/exercise and makeup privileges may not be granted. A student found guilty of plagiarizing a course requirements, (i.e. term paper) risks failing the semester.

The use of translation programs for foreign language students is prohibited.

CONDUCT IN THE CORRIDORS

Students are expected to conduct themselves properly at all times. School corridors are designed to accommodate an orderly flow of student traffic between classrooms. Running in the corridors or congregating in groups is prohibited. Students are not to sit on the floors or stairs since this presents a health and safety hazard. Having radios, walkie-talkies, CD players, laser pointers or skateboards in the classroom, hallways, or on school property is forbidden.

Public demonstration of affection (holding hands, embracing, kissing) is always in poor taste and not appropriate behavior in school.

Food of any kind (pop, candy, etc.) is not to be consumed in the corridors or classrooms. Students are not to be in the corridors during class time unless they have a pass.

Students who persist in inappropriate conduct will be reported to the Principal/Assistant Principal's office for disciplinary action.

DANCE POLICY

There are many special dances sponsored by various organizations in the school. These dances are held for the enjoyment of all LP students. The following guidelines will be followed with regards to dances.

- No one 21 years of age or older will be admitted.
- No junior high school student will be admitted.

- LPHS students can bring a non-LPHS guest to Homecoming, Sadie, and Prom. The LPHS student must register their date with either the principal or assistant principal, and have their date complete and return the appropriate form on the required day preceding the dance.
- Students scheduled for Saturday School the day of a dance must serve Saturday School in order to attend the dance that evening unless they have a rollover to use.
- ID cards are required in addition to the admission fee. No student will be admitted without a valid ID card.
- Students will remain in the dance area until they are ready to leave and will not be readmitted if they leave.
- Timelines for admittance to the dances, typically 30-60 minutes, will be restricted according to the dance. Students will be reminded of the time frame in which they must arrive for each dance. Most evening dances begin at 8:00 p.m. and end at 11:00 p.m. or earlier.
- All school rules are in effect during dances including the prohibition of tobacco, alcohol, and other drugs.
- In order for a student to attend a dance, he/she must be in attendance by 10:00 am of the day of the dance or if there is no school by 10:00 am of the previous school day and remain in attendance until the end of the day.
- Students are discouraged from scheduling elective medical appointments the day of or the day prior to a dance if it is a non-school day because if a student is not in school by 10:00 am, he/she will not be admitted.
- The principal may make exceptions, but this will only be done in rare cases where extenuating circumstances are evident.
- The LP administration has the right not to admit any student who is not in good standing. Homecoming, Sadie, and Prom guests must be pre-approved and in good standing. LP administration has the right and responsibility to exclude any student or guest from attending a dance if it believes that this individual poses a safety risk or is disruptive to the educational environment.

CLASS FUNDRAISING

A fundraiser for each of the 9th and 10th grade classes, and three fundraisers for the 11th and 12th grade classes may be allowed provided that the need for the funds and the type of fundraiser are approved by the Principal. Classes have the option of additional fundraisers if necessary, upon the approval of the Principal.

DRESS

L-P students are expected to make a pleasant appearance. The following guidelines for appropriate dress are in effect. School attire will be neat, clean, opaque, and will cover the individual at least from shoulder to mid-thigh, having a 2.5 inch minimum over the shoulder. Shoes will be worn. Pants must fit properly at the waist-line. Shirts or blouses may not expose cleavage. This includes low cut tops or shirts that reveal cleavage that is offensive to peers and/or staff. Bare midriffs, short shorts, spaghetti straps, strapless tops, and other attire deemed inappropriate by administration, faculty, and staff are not permitted. All undergarments should be covered by an opaque material. Coats, sunglasses, gloves and head wear including but not limited to (hats, bandanas or hoods) will not to be worn during the school day nor brought to class. Sweatshirts and T-shirts must be in good taste, be of a non-disruptive nature (including references to illegal substances, beer, or tobacco products), and not be offensive to sex, creed, or race. Wallet chains are not permitted at school. No student on or about school property or at any school activity shall dress or display any clothing, jewelry, emblem, badge, symbol, sign, or other item that is evidence of membership or affiliation in any gang.

Students who ignore these guidelines will be sent to the Assistant Principal. The student may be sent home from school to change clothes or be retained by the Assistant Principal until the end of the school day. Students should be reminded that all school photos that are submitted to the yearbook must follow all the dress code rules.

GOLD HONOR CORD SERVICE PROGRAM

LaSalle-Peru Township High announces the Gold Honor Cord Service Program through which students will learn the value and personal satisfaction derived from public service.

In order to receive the Gold Honor Cord to be worn at graduation, interested L-P students must complete 400 hours of service through four years of high school, beginning no earlier than the first day of their freshman year.

General information may be obtained in the principal's office. Forms are available at the greeter's desk near the main entrance of the school or in the principal's office.

BOOK BAGS AND PURSES

Due to safety considerations of crowded classrooms, book bags and purses will not be allowed in any classroom throughout the day with the exception of 7th period. Purses and book bags may be used to carry books and personal belongings to and from school, but must remain in the student's locker during the school day.

INTRAMURAL SPORTS

The following sports activities may be offered under the supervision of faculty members: soccer, basketball, volleyball, wiffle ball, dodge ball, archery, tennis and softball. These are open to all students.

PASSING PERIODS

With approximately 1350 students in the hallways between classes, before and after school, and at lunch, courtesy is necessary. These few rules will facilitate movement:

- Keep to the right and try not to stop and block the aisle.
- Avoid yelling or shouting.
- Please - throw waste paper in the trash cans.
- Do not run.

SCHOOL SERVICE

In order for seniors to be eligible for school service, the students must have at least a 2.0 GPA, minimum discipline referrals, good attendance, and be in good school standing.

SECURITY CAMERAS

For the safety and protection of the LaSalle-Peru Township High School community, your presence may be monitored and recorded by surveillance equipment.

STUDENT DELIVERIES AND MESSAGES

Due to the safe school policy of the district, gift deliveries such as flowers and balloons will not be accepted or delivered to students. If a student must have school materials delivered from home which were forgotten, the school materials may be dropped off with the greeter at the main entrance.

To minimize class interruptions, messages will be limited to school-related business. The administration will determine exceptions based on the level of urgency. Only phone messages of an emergency nature will be delivered. These calls should be directed to the Principal's Office.

SENIOR STUDENT HONORS ASSEMBLIES

LASALLE-PERU TOWNSHIP HIGH SCHOOL HONOR SOCIETY - The Honor Society honors outstanding all-round seniors at an assembly each spring.

SENIOR AWARDS ASSEMBLY - Each spring seniors who have been outstanding in various subject and activity areas receive special recognition. Students are recognized for citizenship, scholarship, excellence in subject areas and achievement in athletics.

STUDENT SCHEDULES

A normal or regular load at L-P is six subjects plus Physical Education, Health or Driver's Ed (6 1/2 credits per semester). Students may have the option of taking a study hall. Seniors may have an option of study hall or school service if the above requirements are met.

TIME SCHEDULES

BUILDING HOURS ARE FROM 7:00 a.m. TO 4:00 p.m.

For those who must arrive at school earlier than 7:30 a.m., the cafeteria room is open at 7:00 a.m. Students arriving earlier must make special arrangements with a staff member. Once students arrive at school they are required to stay on school property.

PART III ACADEMIC INFORMATION

GRADUATION REQUIREMENTS

LaSalle-Peru High School offers a high quality, comprehensive academic program designed to meet the needs and interests of our diverse student body. The curriculum is broad in scope and sufficiently varied to enable the various departments to provide an excellent program for all students. Provision is made for all levels of ability, with over 200 course offerings ranging from a general sequence to honors level and Advanced Placement courses. Programs are available to meet the needs of students with special needs.

++ These classes fulfill the Illinois State Board of Education's two-year writing-intensive requirement.

****Class of 2009 and Beyond**

Students will need 6.0 Math credits including Algebra 1 and coursework that includes Geometry content.

Class of 2010 and Beyond

Students will need two writing intensive courses, one of which must be an English course.

***Class of 2012 and Beyond**

One credit in Speech and seven (7) credits in English are required for graduation.

*****Physical Education**

Number of credits may vary depending on Physical Education waivers.

The student, under special circumstances, may obtain credit for a maximum of four approved courses outside of LP (correspondence, IVCC, etc.) that may be taken for LP credit to help satisfy the graduation requirement. The high school Principal must approve in advance all correspondence courses taken for credit toward high school graduation.

DIVISION REQUIREMENTS	CREDIT
1. *English (For Classes of 2009, 2010, & 2011)	7.0
English (6.0) ++	
Speech (1.0)	
2. **Mathematics	6.0
3. Science	4.0
Physical Science (2.0)	
Biological Science (2.0)	
4. Social Science	4.0
U.S. History (2.0)	
American Government (1.0)	
Social Science Elective (1.0)	
5. Consumer Education	1.0
<i>Successfully pass one of the following classes:</i>	
Consumer Economics (1.0)	
Principles of Economics (1.0)	
6. ***Physical Education	3.0
7. Health	1.0
Health is a required course at the 9th grade and is taken in tandem with one semester of Physical Education.	
8. Drivers Education	0.5
9. One Year Chosen From:	2.0
All courses in Art	
All courses in Music	
All courses in Foreign Language	
All courses in Career & Technical Education	
All courses in Business	
All course in Family & Consumer Sciences	

LP HONORS AND ADVANCED PLACEMENT COURSES

DEPARTMENT	HONORS/WEIGHTED	ADVANCED PLACEMENT
Business	Accounting 1 Accounting 2 Business Law	
English	English 1 English 2 Speech College Prep English	English Language and Composition English Literature and Composition
Foreign Language	French 3, 4 German 3, 4 Spanish 3, 4	Spanish Language
Mathematics	Algebra 1 Geometry Algebra 2 Pre-Calculus	Calculus AB Statistics
Science	Biology Chemistry Physics Human Anatomy & Physiology	Biology
Social Science	World History U.S. History Principles of Economics	Government & Politics, U.S. Government & Politics, Comparative Psychology United States History

CHECK THESE OUT FOR 2009-2010!!

NEW!

The Career & Tech Ed Division will be offering....(SEE PAGE 38)

Emerging Ag Technology 1 & 2

Agriculture Leadership

The Math Division will be offering....(SEE PAGES 83 &84)

AP Statistics

AP Calculus AB

The Science Division will be offering....(SEE PAGES 88 & 89)

Earth Science

Forensic Science

The Social Science Division will be offering...(SEE PAGES 93 & 96)

AP United States History

AP Government & Politics: Comparative

ACADEMIC LOAD

A typical student schedule will include six (6.0) academic classes plus Physical Education.

ADVANCED PLACEMENT PROGRAM

Advanced Placement (AP) courses are offered in four divisions: English, Foreign Language, Science and Social Science. These courses adhere to the College Board course descriptions and serve as the primary vehicle to prepare students for the AP examination in May. In addition to preparing students for the AP exam, AP courses allow students to experience the pace and intensity of a college-level course while still in high school. Although each college determines what AP examination grades it will accept for credit and/or Advanced Placement, the great majority of colleges accepts scores of three or better and award the student credit in the subject matter tested. In some cases, no credit is given, but the student begins their program of study at an advanced level. Please consult the course descriptions for the list of Advanced Placement courses in each of the aforementioned divisions.

CITIZENSHIP GRADE STANDARDS

All students should be aware of our system for determining citizenship grades. This system is meant to eliminate any misunderstanding of the grades received. Under this system number grades are utilized. A student may receive a grade of 1, 2, 3, or 4, with 1 being the highest grade and 4 the lowest. Grades will be determined by the teacher using the following standards:

The student:

1. is well-behaved, courteous and considerate; is an active participant, volunteers; has a positive attitude.
2. is generally well-behaved; is an occasional participant, usually when asked; cooperates in group and class activities; does what is expected but seldom extra.
3. is guilty of occasional infractions; causes disruptions in the class.
4. is poorly behaved; is a negative participant; has a negative attitude; may have frequent unexcused absences.

CLASS RANK, HONOR ROLL AND HIGH SCHOLARSHIP

Grades earned in all classes, exclusive of Physical Education, Driver Education, Band and Chorus – which are activity or performance oriented programs – will be used to determine class rank according to the following grade point system; however, these classes will be used in grade averaging for Honor Roll, High Scholarship Legion, and Senior Awards.

<u>GRADE</u>	<u>*HONORS/ADVANCED PLACEMENT</u>	<u>GENERAL/SPECIAL EDUCATION</u>
A	5.0	4.0
B	4.0	3.0
C	3.0	2.0
D	1.0	1.0
F	0.0	0.0

* ALL courses designated as honors, weighted, or in an Advanced Placement program, and foreign languages - years 3 and 4, Algebra II, Statistics, Finite Math, Pre-Calculus, Advanced Chemistry, Chemistry of Living Systems, Physics, Human Anatomy and Physiology, Advanced Biology, Principles of Economics, Accounting 2, and College Prep English.

Honor Roll and High Scholarship Legion designation will include **all** courses and will be determined by the following criteria:

HONOR ROLL: Minimum 2.75 grade point average

HIGH SCHOLARSHIP LEGION: Minimum 3.30 grade point average

In order to be eligible for High Scholarship Legion, all underclassmen must earn five credits. For seniors, these qualifications remain the same with the following exception:

Seniors who are taking at least three and one-half credits in their seventh semester and who are enrolled in at least one fully accredited course at IVCC or similar college can qualify for the third, fifth, or seventh High Scholarship Legion Pin if they have accumulated by the end of their seventh semester sufficient high school credits equal to the total accumulated by other students taking a normal load.

An "F" in any subject or a "4" in Citizenship from more than one teacher will bar a student from Honors for that particular year. A student may not necessarily be eliminated from a four year honor if the work and behavior of the remaining years warrant further consideration.

Grade Point Average Example:

A student receives the following semester grades:

English	A = 4.0
Math	B = 3.0
History	C = 2.0
Physics (weighted)	C = 3.0
P.E.	<u>B = 1.5 (1/2 of 3.0)</u>

$$13.5 \text{ points} \div 4.5 \text{ (subjects)} = 3.00 \text{ G.P.A.}$$

This student's Grade Point Average is 3.00 which qualifies the student for Honor Roll, but not for High Scholarship Legion.

Students with conditional grades will be included and adjusted when conditions are completed. A two hour class carries double credit.

CONDITIONAL GRADES

Conditional grades are given only for medical excuses or extreme extenuating circumstances. They are not used for unexcused absences, irresponsibility or procrastination. Teachers may use their own discretion in allowing time to complete missing work. The time, however, must not exceed two weeks beyond the last day of the semester without approval from the Building Principal.

It is the students' responsibility to arrange to make up work with the teacher. This is extremely important because that student may no longer have that teacher if a new semester has begun.

A conditional grade will appear on the report card with an asterisk next to the letter grade. The grade will indicate what the student has earned at that time. This will represent the grade the student will receive if the missing work is not made up.

If the work is not completed within the appropriate time, then that grade will be final. If the make-up work is done in a timely manner, then the conditional grade will be changed as determined by the teacher. For example, if a student misses the final exam with no excuse, then a failing grade has been earned and there can be no conditional grade given. If a student misses the final because of illness, then the student will receive a conditional grade based on what has been earned up to that time. When the final is made up, the conditional grade may be changed to reflect the completed work.

DROP OUT AND READMISSION POLICY

If a student who is 17 years old or older drops out of school, he/she will not be readmitted that semester and must meet with an administrator in order to be readmitted any subsequent semester.

Any student above the age of 17 who has dropped out of school and could not, because of age and lack of credits, graduate before his or her 21st birthday will be denied enrollment. The district will provide counseling regarding other options for granting a high school diploma such as a GED diploma.

DUAL CREDIT THROUGH IVCC

LaSalle-Peru Township High School believes that all students should complete a rigorous program of studies over the course of their four years of attendance. In order to enhance the college-prep experience, LP High School partners with Illinois Valley Community College to provide dual credit opportunities.

For the 2009-2010 school year, the following academic classes have a dual credit agreement with IVCC:

- AP Psychology (IVCC Class – Psychology 1000, 3 credit hours);
- AP English Literature and Composition (IVCC Class – English 1001, 3 credit hours);
- AP Calculus AB (IVCC Class – Math 2001, 5 credit hours);
- Honors Speech (IVCC Class – Speech 1001, 3 credit hours).

Students taking advantage of the dual credit will receive college credit for the equivalent IVCC course. The IVCC grade will be based on the student's second semester final grade. For example, students earning an 'A' in AP Psychology will receive an 'A' on their LP High School transcript AND receive an 'A' in IVCC's Psychology 1000 program. This will also be reflected on an official IVCC transcript and could be transferable to a four-year university.

Please check with the four-year university to verify the acceptance of each dual credit course.

Please check with the Curriculum Director for the tuition rate for 2009-2010.

In addition to the academic classes listed above, students enrolled in the following Area Career Center and Business Division classes are eligible for articulated credit with IVCC – **AT NO COST TO THE STUDENT:**

- Welding
- Information Processing I/Computer Applications I
- Auto Mechanics
- Engineering Design/Drafting
- Electricity/Electronics
- Graphic Communications
- Health Occupations
- Child Care/Early Childhood Education

EARLY GRADUATION POLICY

Students will be permitted to graduate at the end of three academic years (six semesters) if they meet all of the following requirements: The student should:

- a. sign a form letter available in the Guidance Office requesting early graduation one semester in advance of proposed date (by Feb. 1)
- b. secure and submit written parental permission.
- c. have completed successfully a minimum of credits necessary for graduation.
- d. meet all L-P graduation requirements

Students will be permitted to graduate at the end of seven semesters if they meet all of the following requirements. The student should:

- a. sign a form letter available in the Guidance Office for early graduation by May 1st of the junior year.
- b. secure and submit written parental permission.
- c. have successfully completed a minimum of credits necessary for graduation.
- d. meet all L-P graduation requirements.

Candidates for early graduation will not be permitted active participation in school or class activities after leaving LaSalle-Peru Township High School. This includes participation in prom, athletic teams, clubs, and similar school activities. Commencement exercises will not be held in mid-year. Students leaving at the end of the seventh semester will be awarded their diplomas the following May. Candidates for early graduation may participate in the first graduation exercise following their completion of all graduation requirements.

EARNING COURSE CREDIT

Credit in full-year as well as semester courses is earned by semester. That is, students earn a one (1.0) unit of credit for successful completion of each semester. Credit is earned by successfully completing all course requirements as established by the teacher.

GRADES AND ATTENDANCE

Daily preparation is essential to every class at L-P. Students who are absent from class cannot benefit from classroom participation and cannot be as well prepared as those students who attend regularly. Many teachers grade the daily participation of their students. Therefore, students who are absent an excessive number of days from a class can expect that their grades may reflect the lower participation grade.

GRADING SYSTEM

Students' progress will be reported four times during the semester. The academic semester grade will be based on the following grading scale.

A – Excellent	90% - 100%
B - Above Average	80% - 89%
C – Average	70% - 79%
D - Below Average	60% - 69%
F – Failure	0% - 59%

In determining a final semester grade, equal weighting is given to the two nine week's grades. The final examination is also an integral part of the semester grade. However, the final examination will not be counted for more than 20% of the final grade. Semester grades may be calculated by a teacher using either letter grades or numerical grades. At the beginning of each semester, teachers will explain to their students the formula that they use to calculate grades.

In some courses, the nature of the content makes the equal weighting of the two nine weeks undesirable. In such situations students will receive a report of the grade which they have at the mid-point in the semester, but this is to be considered a "grade in progress". The students' semester grade will be determined by combining two elements 1) the semester grade for coursework, and 2) the semester exam. The exam may be worth up to 20% of the semester grade. (The two nine weeks will not necessarily be given equal weighting. The whole semester is to be looked upon as the "grading period.") In such cases the teacher will notify each student in writing regarding his/her grading practices and the exact meaning of the "grade in progress."

HIGH SCHOLARSHIP LEGION ASSEMBLY

Students who have attained High Scholarship Legion standing for three, five and seven semesters are recognized for their scholarship during a public program held each spring.

HOMEWORK PHILOSOPHY

Homework is a learning activity performed outside of the classroom. It is an important and integral part of the learning process that should reinforce skills and or knowledge presented during classroom instruction. By completing homework assignments, students master instructional content, gain effective habits of time management and self discipline, and achieve a sense of personal responsibility for learning.

LaSalle-Peru Township High School believes that homework is a responsibility shared by teachers, students, and parents.

Teachers will

- assign homework that is purposeful and reinforces learning;
- keep their online homework web-page up to date so that students and parents can access their homework assignments from home.

Students will

- be responsible for completing their assigned homework, including make-up assignments;
- exhibit academic honesty when completing homework assignments.

Parents will

- monitor their student's homework completion;
- communicate any questions or concerns with the teacher;
- support their student's learning activities at home by providing the necessary tools and a proper study environment.

IVCC PRIVILEGES

Taking classes at IVCC for eligible seniors is a privilege; not a right. This privilege is only granted if/when IVCC's schedule of classes is available and if the student's LP schedule will accommodate such an agreement. A student's schedule will not be adjusted to accommodate part-time IVCC classes.

Students who choose to take an IVCC class during regular L-P school hours may not take a class that starts before 1:30 p.m. The student's counselor will review the request to ensure the policy is being followed:

- a. A cumulative grade point average of 3.0 or better.
- b. Carry a minimum of three high school subjects for credit plus physical education if enrolling in two IVCC classes or a minimum of four high school subjects for credit plus physical education if enrolling in one IVCC class unless special permission is given by the Principal.
- c. Have accumulated credits sufficient to meet graduation requirements with the present year's schedule of classes. (excluding IVCC courses)
- d. Meet or be working on all other requirements for graduation from high school. In addition, the student must be in good standing at L-P. This means the student must be attending L-P classes regularly and maintaining a passing grade in all L-P courses. A grade in progress of "F" and/or poor attendance at LP could result in the student having to drop the IVCC class(es) and being placed in a study hall.
- e. Be accepted by IVCC.
- f. If a student drops the class at IVCC, he/she will be placed in a study hall (because the student will only be a part-time student).
- g. IHSA athletic rules require a varsity athlete to carry four academic classes at L-P.
- h. IVCC course credit will not count towards L-P's credit unless previously approved by the Principal. Students should consult their counselors for additional information.

LP HONORS SOCIETY

The LP Honors Society is an in-house recognition by the faculty of graduating seniors who meet certain criteria. The basic criteria includes a 3.5 GPA after seven semesters and verified participation in two clubs/sports from a qualifying list of such club/sports as posted in the Principal's office. One must participate in two clubs/sports each during the junior year and the senior year. Then, a volunteer/ad hoc committee of faculty members reviews the tallied votes of any negative character remarks submitted by the faculty, and a final list of candidates is compiled. Having met all the above criteria, those students are formally recognized at an all-school assembly in April, to which Honors Society parents are invited to attend.

LATE GRADUATION POLICY

Students who have completed the eight semester attendance requirements but who have not successfully met other graduation requirements can fulfill the remaining requirements for graduation from LaSalle-Peru Township High School as follows:

- a. by taking high school accredited correspondence courses.
- b. by substitution of college courses (high school credit only) approved by LaSalle-Peru High School
- c. by obtaining the additional credits at any state accredited high school.
- d. by any combination of the above.
- e. students scheduled for graduation in May but who are short on credits can make up credits in summer school; if graduation credits are met by August of the year following his/her class graduation, a diploma will be issued with the date of the May graduation. However, students who earn graduation credits made up past the August 31 date will be given a diploma the following year with the date of the following May.

Advance approval must be obtained from the Principal for a late graduation program.

Students who have discontinued their secondary education before completing their eighth semester and who desire to finish it can do so under the following conditions:

- a. Attendance at LaSalle-Peru Township High School on a regular basis.
- b. If the student is 20 years or older s/he can:
 1. take the General Education Development Test and receive an Equivalency Diploma.
 2. take a program outlined with the approval of LaSalle-Peru Township High School which meets its graduation requirements with provisions relating to the age and maturity of the student.

MAKE-UP WORK

It is the responsibility of all students to make up school work missed due to absences. All make-up assignments will be given a grade of “ F” until the student completes the appropriate work. When make-up work is required because of excused absences, the student must make arrangements to get his or her assignments. The student must also meet with his or her teacher to make arrangements to submit make-up work. Each teacher will determine the amount of time to be allowed for completion of make-up work. Make-up work that is completed within this time frame will be given full credit. A student in DSP must present a DSP slip to each teacher prior to the day on which his or her punishment is to be served. Any work completed in DSP shall be due the day the student returns to class.

Students may make up tests and turn in major projects for credit for classes missed due to an out-of-school suspension.

NCAA CORE CURRICULUM REQUIREMENTS (EFFECTIVE AUGUST 1, 1996)

(For Potential College Athletes – Division I and II)

The National Collegiate Athletic Association (NCAA) requires specific high school courses for participation in college athletics. High school students should contact their Guidance Counselor for advice regarding the following NCAA Clearinghouse requirements. (The NCAA Clearinghouse is the transcript evaluation center.) If your goal is to play NCAA Division I or II athletics, it is very important you review the information provided in the Program of Studies as well as meeting with your Guidance Counselor. The NCAA rules are very stringent and inflexible. Exceptions to the rules are not made. In order to be eligible to practice and participate in intercollegiate athletics and receive an athletic scholarship the first year of attendance, a freshman student entering an NCAA Division I or Division II institution must successfully complete a core curriculum in high school of at least 16 academic courses and earn a combined SAT or ACT sum score that matches your core-course grade point average and test score sliding scale found on the NCAA Clearinghouse website.

For additional information on the NCAA Core Curriculum requirements, you can visit their website at www.ncaaclearinghouse.net.



NCAA APPROVED COURSES

Listed below are courses within our curriculum that meet the NCAA Core Curriculum Requirements. Consult your guidance counselor for additional questions. Do not limit yourself to these courses alone.

English	Mathematics	Social Science	Natural & Physical Science	Additional Core Courses
American Literature & Composition - Only for Class of 2010	Algebra 1	American Government	Advanced Biology	French 1
American Novels	Algebra 1/Honors	Applied Psychology	Advanced Chemistry	French 2
British Literature 1	Algebra 2	Contemporary World Affairs	Anatomy & Physiology	French 3
British Literature 2	Algebra 2/Honors	Geography	Biology	French 4
British Lit/Comp – Only for Class of 2010	Applied Algebra A (.5CU MAX/YR) - Only for Classes of 2010-2012	Govt & Politics: Comp/AP	Biology/AP	German 1
Creative Writing English 1	Applied Algebra B (.5CU MAX/YR)	Govt & Politics: US/AP	Biology/Honors	German 2
English 1/Honors	Only for Classes of 2010-2012	Principles of Economics	Chemistry of Living Systems	German 3
English 2	Calculus AB/AP	Psychology	Chemistry	German 4
English 2/Honors	Geometry	Psychology/AP	Earth Science	Spanish 1
English 3	Geometry/Honors	Sociology	Forensic Science	Spanish 2
Eng Lang & Comp/AP	Pre-Calculus	US History	Physical Science	Spanish 3
Eng Lit & Comp/AP	Pre-Calculus/Honors	US History/Honors	Physics	Spanish 4
College Prep English	Statistics/AP	US History/AP		Spanish Language/AP
Multicultural Literature		World History		
Shakespeare		World History/Honors		
Sophomore Speech				
Speech				
Speech/Honors				

PHYSICAL EDUCATION EXEMPTION POLICY

It shall be the policy of LaSalle-Peru Township High School that students in grades 11 and 12 may request exemption from physical education for the following reasons:

1. A student who is participating in interscholastic athletics or marching band (1st semester only) may take a course in place of physical education only during the semester in which the student is participating in the identified sport. Students may request a PE waiver for both semesters if the sport in which they are participating overlaps both semesters (basketball, wrestling, etc.).
2. The student provides written evidence from an institution of higher education that a specific course not included in existing state or local school minimum graduation standards is required for admission. The student also has to be accepted by the particular institution of higher learning or at least must present evidence that acceptance by that school is a reasonable probability. School district staff must verify that the student's present and proposed schedule will not permit completion of the needed course.
3. The student lacks sufficient course credit for one or more courses required by state statute or local school board policies for graduation. Students who have failed required courses, transferred into the district with deficient credits or who lack credits due to other causes will be eligible to apply for this exemption.
4. Under either exemption in 2 or 3 the student is excused from physical education if the school district determines that completing the course(s) requires a course load of more than normal practice in the school district.

Each request for exemption from physical education instruction is to be verified and eligibility determined on a case-by-case basis by school district staff. Every student excused from physical education course requirements will be provided with a schedule that at least meets minimum school day requirements. Approval of exemption will be for one semester only, but may be renewed for additional semesters if circumstances warrant.

Note: A student's schedule may NOT include a PE Waiver for a study hall and/or senior service during the same semester.

PHYSICAL EDUCATION GRADES

In addition to the regular "A", "B", "C", and "D" grades given in physical education classes, the following grades will be given as indicated:

F - Student who dresses for activity but does not participate satisfactorily and/or does not fulfill other course requirements. No credit is given for a semester grade of "F". It does not meet the physical education graduation requirement.

M - Student who has a medical excuse and/or excused absences. No credit is given for a semester grade of "M"; however, an "M" grade does meet the physical education graduation requirement. A student must be absent from class over 50 percent of the attendance days during a grading period to receive an "M." Otherwise the grade earned during the attended days will be given.

PHYSICAL EDUCATION NO DRESS POLICY/DRESS POLICY

According to the LaSalle-Peru Township High School policy, the following consequences will result from a student failing to dress in physical education class:

No Dress # - Consequences:

1. First no dress will result in a **Verbal Notice** being given to the student by the P.E. instructor.
2. Second no dress will result in a **Written Warning** being given to the student with a copy sent to his/her counselor and parent/guardian.
3. Third no dress will result in a **Written Warning** being given to the student with a copy sent to his/her counselor and parent/guardian. **Instructor will phone** parent/guardian to inform them of student's status in the class regarding no dresses.
4. Fourth no dress will result in a **Written Warning** being given to the student with a copy sent to his/her counselor and parent/guardian. **Counselor will phone** parents/guardian to inform them of student's status in class regarding no dresses.
5. Fifth no dress will result in the student being **Drop/Failed** from the P.E. class for the remainder of semester.

Students are required to wear LPHS physical education shirts and shorts. Students may also wear LPHS physical education sweatshirts and sweatpants. If students are going outside and attendance has been taken students will be allowed to put on school appropriate sweatshirts and sweatpants over their approved P.E. uniform. Students are advised that LaSalle-Peru Township High School has clothes available on a 1-day rental basis. P.E. clothes will be rented in the locker a maximum of 3 times per semester. If a student needs to rent a P.E. uniform more than 3 times in any semester that student should be referred to the administration. Students will need to present the P.E. instructor their school ID each time they wish to rent a P.E. uniform. If a student's P.E. clothes are excessively torn, defaced, or inappropriate in anyway the P.E. instructor should send that student to the appropriate administrator where a determination will be made in regard to replacing the P.E. uniform. Appropriate athletic shoes must be worn in P.E. class. Shoes must be athletic shoes that cover the entire foot. Boat shoes, hiking boots, athletic sandals that do not provide proper support to the foot or any shoes that leave a mark on the gym floor cannot be worn in P.E. class.

PREPARING FOR COLLEGE

High school gives you a chance, perhaps for the first time in your life, to choose many of the subjects you study. Which subjects should you take? Answering this important question is difficult. But the LaSalle-Peru High School Guidance Division would like to help you by offering the following advice:

- The **subjects you take in high school will directly impact your options for future education and jobs** after high school. The choices you make now are very important.
- At this time in your life, you can't be sure what your future career will be. **The American economy is changing. New kinds of jobs are created every day.** Some jobs are disappearing. Some jobs will require more and more education. What is the best way to prepare for this changing future? Take subjects which will give you as many future choices as possible. Don't cut yourself short. Take subjects which will keep increasing your communication and mathematical skills. Take subjects which will broaden your technical skills.

Do you think you might like to go to college? Here's more advice - especially if you think you'd like to get a bachelor's degree:

HIGH SCHOOL REQUIREMENTS AND COLLEGE REQUIREMENTS			
Subject	LP graduation requirements	State universities and other selective college requirements *	Highly selective college recommendation *
English	4 years	4 years	4 years
Mathematics	3 years	3 years	4 years
Science	2 years	3 years	3-4 years
Social Science	2 years	2-3 years	3-4 years
Foreign Language	Recommended but not required	2 years of one foreign language	3-4 years or more of one language
Academic Electives **	2 semesters	Verify with College of interest	Verify with College of interest

* Students seeking admission to many state universities and highly selective institutions should take as many courses at the honors and/or AP level as the schedule permits, complete 4 years of the same foreign language, pursue calculus, and take advanced course work in science.

** Academic Electives: Art, Business, Career/Technical Education, Family and Consumer Sciences, Foreign Language, Music, LaSalle-Peru Area Career Center

- **What is the best way to prepare for these different and often changing requirements?** Again, don't cut yourself short. Plan early; making contact with a counselor from a college is advisable so all requirements for a particular major will be met. Each college or university has its own set of specific high school course patterns.
- **Finally, ask for help and advice from your teachers, your counselor, your principal, and your parents.** These are the people who know the most about you and can help you with individual advice based upon your abilities and interests.

While your course schedule may seem like a random selection of classes to you, college admissions officers and future employers view it as a blueprint of your high school education. They are both looking for a solid foundation of learning that you can build on after your high school graduation. Take at least five solid academic classes every semester. The following subjects and classes reflect the core academic classes recommended for success in high school and beyond, whether you plan to attend a four-year, two-year, or technical school.

<p style="text-align: center;">ENGLISH</p> <p>Take English every year. Traditional courses such as American and English literature help you improve your writing skills, reading comprehension, and vocabulary.</p> <ul style="list-style-type: none"> • Literature • Writing/comprehension and/or speech 	<p style="text-align: center;">SOCIAL SCIENCES</p> <p>Understand local and world events that are happening now by studying the culture and history that has shaped them. Social sciences round out your core curriculum.</p> <ul style="list-style-type: none"> • Two semesters of U.S. History • One semester of American government • One semester of economics • One semester of world history or geography • One additional semester of these or other areas
<p style="text-align: center;">MATH</p> <p>To succeed on college entrance exams, in college math classes, and in most careers, you need algebra and geometry. Take them early on, and you'll be able to enroll in advanced science and math in high school – and you'll show colleges you're ready for higher-level work.</p> <ul style="list-style-type: none"> • Algebra 1 • Geometry • Algebra 2 • Pre-Calculus and/or AP Calculus AB 	<p style="text-align: center;">FOREIGN LANGUAGES</p> <p>Solid foreign language study shows colleges you're willing to stretch beyond the basics. Many colleges require at least two years of foreign language study, and some prefer more.</p>
<p style="text-align: center;">SCIENCE</p> <p>Science teaches you to think analytically and to apply theories to observations of the natural world. Laboratory classes let you test what you've learned through hands-on work. Six semesters are recommended.</p> <ul style="list-style-type: none"> • Biology • Chemistry and/or physics • Physical sciences, advanced biology, advanced chemistry, or physics • Earth Science • Forensic Science 	<p style="text-align: center;">THE ARTS</p> <p>Research indicates that students who participate in the arts often do better in school and on standardized tests. The arts help you recognize patterns, discern differences and similarities, and exercise your mind in unique ways, often outside of a traditional classroom setting.</p> <p style="text-align: center;">COMPUTER CLASSES</p> <p>More and more college courses and jobs require at least a basic knowledge of computers. Computer skills also can help you do research and school work better and faster.</p> <ul style="list-style-type: none"> • Information Processing • Computer Applications • Web Design

SCHOOL, PHYSICAL EDUCATION WAIVER

Request for the academic school year 2009-2010.

Request for ___ 1st Semester; ___ 2nd Semester; ___ both semesters.

SAMPLE

SAMPLE

Student _____ Grad _____ (when waiver will be in effect);

Date (when request is made) _____

I am requesting to be excused from Physical Education class(es) for one of the following reasons:

1. Participation in an IHSA interscholastic sport.

1st Semester Sport _____ Course replacing PE _____

2nd Semester Sport _____ Course replacing PE _____

2. I have 45.5 credits entering my senior year, and I need one half credit to graduate, so I am requesting a PE waiver for the 2nd semester.

Course replacing PE is _____

3. I have 45 credits entering my senior year, and I need one credit to graduate, so I am requesting a PE waiver for both semesters.

Courses replacing PE are _____ / _____

_____ I have;

_____ I have not taken a summer school option or correspondence class to make up credit(s).

I understand that if I fail a class, I will have to make-up the PE class(es), and the waiver will no longer be in effect.

- VERY IMPORTANT - READ CAREFULLY -

I understand that if a sport has to cut students, and I am affected, I will return to PE class with no penalty. If I quit or decide not to participate in a sport, I will return to PE and receive a zero for the time that I was not participating in physical education. In either case, I will have to change my schedule to enroll back into PE.

Coach Signature

Coach Signature

Student Signature

Parent Signature

Counselor Signature

Administrator Signature

PART IV – COUNSELING, GUIDANCE AND STUDY AIDS

GUIDANCE OFFICE

LaSalle-Peru Township High School is committed to providing the opportunities to make students' experiences meaningful and worthwhile. Our physical facilities, administration, faculty and staff - supported by finances generated in the community - are available to all students for this purpose. The following special services are provided for our students.

A. GUIDANCE DEPARTMENT

COUNSELING - The guidance staff is available in Guidance Office throughout each day for counseling with individuals or groups of students. If a student's counselor is not available when needed, the student should leave his/her name on a sign-up sheet outside their office. A pass will be sent by the counselor at an appropriate time.

It is important that students recognize that counselors cannot resolve problems, but are always willing to assist students in making decisions. Final decisions are made by the student. Students are encouraged to include their parents in conferences with counselors.

CAREER INFORMATION - Educational and career information is available to every L-P student in the Career Center which is located inside the Guidance Office and the Library. Students are encouraged to make use of the wide variety of information that is available. Counselors will assist students in becoming familiar with the resource material. Computers in the Career Center have Web links which include information on careers, scholarships, financial aid, and college applications.

TESTING - Achievement and aptitude tests are given periodically throughout the year. Interest inventories are administered to all students enrolled in Driver's Education during the school year. In addition, interest inventories are available to other students upon request. Test results are especially useful to students in self-evaluation and career planning.

Tests given at L-P are as follows:

- Explore Test – Incoming Freshman (required)
- PLAN – Sophomore (required)
- Preliminary Scholastic Aptitude Test/NMSQT – Juniors (Optional)
- A.C.T. Assessment – Junior/Seniors (required)
- Consumer Education Proficiency Test – Any grade level (Optional)
- Prairie State Achievement Exam (includes ACT) – Juniors (required)
- C.D.M. Interest Inventory – Sophomore

PSAE TESTING POLICY – In order to be eligible for PSAE testing, a junior student must have earned a minimum of 16 credits by the beginning of the school year in which he or she would be taking the test.

FINANCIAL AID - The Guidance Department maintains up-to-date information concerning financial assistance for students who plan to continue their education beyond high school. All scholarships are announced and posted as they become available. However, it is the student's responsibility to pursue the application process. Students are encouraged to seek assistance from counselors regarding scholarship and loan programs. In addition to local, state, and federal programs, many schools and agencies have programs of financial assistance. Scholarship, college, testing, financial aid, and career information is posted in the display cases outside the Guidance Office. Students are encouraged to read these periodically.

B. STUDENT ASSISTANCE PROGRAM

The L-P Student Assistance Program (SAP) provides students with the resources and support needed to overcome a variety of life's stressors that can affect their day-to-day functioning. These stressors can manifest themselves in attendance problems, low academic achievement, behavioral concerns, or health concerns. Students may be referred to the Student Assistance Program by faculty or other staff, themselves or other students, parents or any concerned persons. This program takes a holistic approach, by offering education, prevention, intervention, aftercare, and support to those seeking services. Through the utilization of these services, students are better able to focus on their schoolwork as well as promote social and emotional development. Students may meet on an individual basis, utilize one of six support groups available, or a combination of both individual and group services.

C. SPECIAL SERVICES

L-P has on staff a full-time psychologist and one full-time and one part-time social worker to provide testing, consultation, and in-school counseling and referral services to students.

D. OUTSIDE AGENCIES

In-school evaluation and counseling services are available to students on a referral basis. Any concerned person can initiate the referral. Outside agencies may meet with students in school when referrals are initiated. A list of professional service providers is available to all concerned persons.

E. GUIDANCE CAREER CENTER

The L-P Guidance Career Center is a resource center providing students with career information to assist them with their career choices. It is located inside the Guidance Office. Resources include four computer stations with internet connections; a library of books and catalogs related to careers, colleges, trade schools, and military; individual career and college files; and scholarship/financial aid information.

HOME STUDY PRINCIPLES

The following plan is recommended for those who want to study effectively:

- Use good lighting whenever you study. Eyes suffer strain and tire easily when the lighting is poor.
- Study at the same time each day; divide one's time between, before, and after dinner. Don't study when tired.
- Study in a quiet place. One cannot study effectively when one has either a radio or television on in the same room.
- Before one starts to work, one should see that he/she has all the necessary materials: pen, paper, textbooks, ruler, eraser, notebook, dictionary.
- Sit in a comfortable chair and at a table or desk; don't use your lap for a desk.
- Keep one's assignments in a notebook, and follow the written and study work exactly. Check off the assignments when completed.
- Work without interruption. You'll finish before you know it.
- Do your written work immediately. Do it on scrap paper first. Check for mistakes; then rewrite it neatly.
- Learn to study with a purpose. Find out the purpose for reading a selection. Take notes - don't daydream.
- Finally, set aside fifteen or thirty-minutes a day for reading a magazine or book that one likes.

STUDY HALLS

Study halls are set up solely for the purpose of quiet, serious study. All students are expected to maintain a study atmosphere during their study periods; therefore, students should take with them to study hall materials that pertain to school work. Students should be in their seats before the final bell rings and be ready to begin work. A student should not expect to receive from a study hall teacher passes to their locker, the washroom, etc. For those with library passes, library work is permitted during the study hall periods.

LIBRARY

The high school has a well equipped library. Reading rooms have open shelves for encyclopedias, newspapers, dictionaries, fiction/non-fiction, periodicals, a complete file of Reader's Guide, networked computers and vertical and vocational file. Internet access, Electronic Card Catalog, and several other research data bases are also available.

The library is under the direction of a trained librarian who, with members of the library staff, is available and willing to assist students in the use of the library. The Dewey Decimal system of classification and cataloging is used.

LIBRARY PROCEDURES

1. All school, classroom and study hall policies and procedures also apply to the library and media center.
2. The library opens at 7:15 a.m. and closes at 3:30 p.m.
3. All reading material that is taken out of the library must be checked out at the circulation desk.

- Books are stamped with the date due on the slip inside the back cover. The student must present a current school ID card, sign his/her name on the book card which is kept in the library.
- Books with yellow cards may be checked out for two weeks. Books with white cards may be checked out for one week. Books may be renewed at the discretion of the library staff, if no other student has reserved that particular book.
- If a book is overdue for a period of one month, or longer, it will be considered LOST. The student will then be responsible for the cost of replacing the book and any fines that are due. If the book should be returned, a refund will be at the discretion of the library staff and administration.
- Encyclopedias, selected reference books, bound and loose issues of periodicals, vertical file material, and newspapers may be checked out for overnight use only. Overnight material is due by first period on the next school day.
- A fine of ten cents a day is charged for overdue materials. All unresolved library obligations will extend through a student's senior year.
- When a book is lost or damaged, the student will be requested to pay its replacement value, plus a fine for any overdue period. If the book is later returned, the student will be refunded an amount determined at the library's discretion relevant to time and/or physical condition of the book. Library circulation privileges may also be suspended as per the library's discretion.
- A student's library privileges will be suspended until overdue obligations are met. Library privileges include, but are not limited to: computer use, duplication of materials, use of the library before or after school, during lunch and study hall.
- Students may use the library before and after school without passes. During class periods, a library pass signed by a teacher or other staff member should be presented at the circulation desk when a student enters the library. Appropriate conduct is expected in the library at all times.
- Clubs should not expect to meet in the library. A conference of any kind in the library must be cleared with the librarian.
- A 10 cent per page fee will be charged for copies made from the copy machine in the library. There is a 25 cent per page charge for any copy made from a color printer.
- Students coming into the Media Center from Study Hall must remain for the entire period.
- The library reserves the right to ask that any jackets, purses, handbags, or book bags be placed in the front of the library or behind the circulation desk for the duration of 7th period or before and after school.

LIBRARY RULES

Students should be given library passes for one reason: The students are to make use of library materials. Students who go to the library on passes should:

- Bring necessary materials needed for preparing lessons.
- Enter the room quietly, and present the pass at the charge-out desk.
- Refrain from talking or any other activity that will disturb others.
- Place waste paper in the wastebasket and arrange chairs neatly in their proper places.
- Students guilty of abusing library regulations may have those privileges revoked and be subject to disciplinary actions.
- No food, drink, or gum is allowed in the library.
- Card playing of any kind is strictly prohibited.

LIBRARY COMPUTER USE

A student may not use a computer if he/she has overdue materials and/or a library fine. Students may not use a computer to play games or e-mail.

Students are reminded not to share their password with anyone.

Students must present a current year school I.D. card when using a computer before school, after school, and when not in the library with a classroom teacher.

STUDENT AUTHORIZATION FOR ELECTRONIC NETWORK ACCESS

EACH STUDENT AND HIS OR HER PARENT(S)/GUARDIAN(S) MUST SIGN THE AUTHORIZATION BEFORE BEING GRANTED UNSUPERVISED ACCESS.

All use of the Internet shall be consistent with the School's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This *Authorization* does not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. **The failure of any user to follow the terms of the *Authorization for Electronic Network Access* will result in the loss of privileges, disciplinary action, and/or appropriate legal action.** The signature(s) at the end of this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

TERMS AND CONDITIONS

1. **Acceptable Use** - Access to the School's electronic networks must be for the purpose of education or research, and be consistent with the educational objectives of the School.
2. **Privileges** - The use of the School's electronic networks is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator or school principals will make all decisions regarding whether or not a user has this *Authorization* and may deny, revoke, or suspend access at any time.
3. **Network Etiquette** - You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
 - a. Be polite. Do not become abusive in your messages to others.
 - b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
 - c. Do not reveal the personal information, including the addresses or telephone numbers, of students or colleagues.
 - d. Do not use the network in any way that would disrupt its use by other users.
 - e. Consider all communications and information accessible via the network to be private property.
4. **Unacceptable Use** - The user is responsible for his or her actions and activities involving the network. Some examples of unacceptable uses are:
 - a. Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State law;
 - b. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
 - c. Using the network for private financial or commercial gain;
 - d. Wastefully using resources, such as file space;
 - e. Hacking or gaining unauthorized access to files, resources or entities;
 - f. Invading the privacy of individuals, which includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature;
 - g. Using another user's account or password;
 - h. Posting or copying material authored or created by another;
 - i. Posting anonymous messages;
 - j. Using the network for commercial or private advertising;
 - k. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
 - l. Using the network while access privileges are suspended or revoked.
5. **No Warranties** - The School makes no warranties of any kind, whether expressed or implied, for the service it is providing. The School will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the users own risk. The School specifically denies any responsibility for the accuracy or quality of information obtained through its services.

6. **Indemnification** - The user agrees to indemnify the School of any losses, costs, or damages, including reasonable attorney fees, incurred by the School relating to, or arising out of, any breach of this *Authorization*.
7. **Security** - Network security is a high priority. If you can identify a security problem on the Internet, you must notify Computer Services or a Building Principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
8. **Vandalism** - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network component. This includes, but is not limited to, the uploading or creation of computer viruses.
9. **Copyright Web Publishing Rules** - Copyright law and School policy prohibit the re-publishing of text or graphics found on the Web or on School Web sites or file servers, without explicit written permission.
 - a. Student work may only be published if there is written permission from both the parent/guardian and student.
 - b. For each re-publication (on a Web site or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the Web address of the original source.

INTERNET SAFETY

1. Internet access is limited to only those "acceptable uses" as detailed in these procedures. Internet safety is almost assured if users will not engage in "unacceptable uses," as detailed in this *Authorization*, and otherwise follow this *Authorization*.
2. Staff members shall supervise students while students are using School Internet access to ensure that the students abide by the Terms and Conditions for Internet access contained in this *Authorization*.
3. The School's Internet access has a filtering device that blocks entry to visual depictions that are (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the School. Note: the filtering device is not guaranteed to block all inappropriate sites. Even the most sophisticated and current technology tools cannot block all inappropriate sites one hundred percent.

REVOCAION OR SUSPENSION OF COMPUTER PRIVILEGES

1. First Offense
 - The student is revoked of all computer privileges for two weeks..
 - Computer Services is notified and the student's account is suspended for those two weeks.
 - Teachers and counselors are notified.
 - Parents are notified.
2. Second Offense
 - The student is revoked of all computer privileges for a 9-week period.
 - Computer Services is notified and the student's account is suspended for the 9-week period.
 - Teachers and counselors are notified.
 - Parents are notified.
3. Third Offense
 - The student is revoked of all computer privileges for the rest of the school year or longer.
 - Computer Services is notified and the student's account is suspended for the entire suspension period.
 - Teachers and counselors are notified.
 - Parents are notified.
 - Students enrolled in computer classes must realize that they will receive no credit for all missed assignments during their suspension period.

PART V – ATTENDANCE POLICIES

PHILOSOPHY

In compliance with Illinois' compulsory attendance laws for high school students and to insure that all students profit most from their school work, a series of attendance procedures have been established to reduce truancy and excessive absences and to encourage punctual and regular attendance at classes. These procedures and guidelines for disciplinary action covering truancy and other infractions are listed. They should be carefully noted by you and your parents. Students are expected to attend school regularly as stated by the Illinois School Code, 105 ILCS 5/26-2a.

ATTENDANCE AND TRUANCY

Definitions-The following definitions are cited from the Illinois School Code, 105 ILCS 5/26-2a.

Truant - A "truant" is defined as a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof.

"Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances which cause reasonable concern to the parent for the safety or health of the student.

"Chronic or habitual truant" shall be defined as a child subject to compulsory school attendance and who is absent without valid cause forms such attendance for 10% or more of the previous 180 regular attendance days.

"Truant minor" is defined as a chronic truant to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs and other school and community resources have been provided and have failed to result in the cessation of chronic truancy, or have been offered and refused.

LP ATTENDANCE PROCEDURES

Parents are to call (attendance hotline 223-0069 or direct 223-1721 ext. 732) for their students who will be absent from school prior to 10:00 P.M. the school day of the absence. Should a question come up regarding a student's absences being legitimate, the call-in list will be checked. If a parent is unable to call the attendance office during school hours, a message may be left anytime in the voice mailbox. It is assumed by the school that the student is truant unless the parent/guardian calls. The parent/guardian must call each day the student is absent unless the student is definitely going to be gone for an extended period, as in the hospital, doctor ordered home confinement, death in the family, etc.

LaSalle-Peru Township High School Board of Education Policy 7:70 notes, "The School District will determine if the student is truant, chronic or habitual truant or a truant minor. The Superintendent shall direct the appropriate School District staff to develop diagnostic procedures to be used in identifying the cause(s) of unexcused absenteeism. The diagnostic procedures shall include, but not be limited to, interviews with the student, his or her parent(s)/guardian(s) and any school officials) or other people who may have information."

9 ABSENCE RULE

Students will not exceed Nine (9) absences each semester per class. All Excused and Unexcused absences will count towards the "9" Absent Limit. All work may be made up prior to the 9 Absent Limit. Extended absences due to illness more than two (2) days will be "blocked" and counted as one absence if one of the following criteria is met:

- A. A doctor's note is brought to the Attendance Office on the day the student returns to school, (or)
- B. Prior arrangements have been made with the Principal or the Assistant Principal.
- C. Please contact the Assistant principal or Principal on any extended absence to review the absence status.

ABSENCES AFTER 9-DAY ABSENCES LIMIT

Each absence after the 9-day limit will be recorded as Unexcused. Students with an unexcused absence will receive no credit for work assigned or completed on those specific days unless students produce official documentation of an appointment to the Attendance Office on the day they return to school, i.e., doctor/dental appointment card, court papers, etc.

6 Absences: A letter will be sent home to inform parents of absences and how important the classroom experience is.

8 Absences: A letter will be sent home stating: student accumulation of more than 9 days of absence per semester will be required to furnish a physician's excuse for those absences. A failure to provide the attendance secretary of the assistant principal with this excuse will result in the absence being documented as "unexcused" and the student assigned a consequence. Students will not be allowed makeup privileges for daily work missed. However, students may makeup tests and turn in major projects.

It is within the sole discretion of the high school administration to determine the legitimacy of a student's absence and to determine whether it is excused or unexcused. If a student is absent from school without valid cause, then such truancy will result in disciplinary action. Parents and guardians must provide reasons for student absences to the administration, but do not excuse their students. The principal, assistant principal or other designees of the principal are the only persons who can excuse absences.

EXCUSED ABSENCES

Students will be allowed to make up assignments or tests that were missed due to an excused absence within a reasonable period of time after returning to school as determined by the teacher of each particular class involved, which shall be at least the number of days missed. An excused absence is any absence from class for a legitimate purpose including, but not limited to:

1. Illness - if the illness is extended, a note from the physician is required
2. Observance of a religious holiday
3. Death in the immediate family
4. Family emergency
5. Medical appointments of the student
6. Participation in school sponsored activities
7. Court appearances
8. Absences within the system including: field trips, necessary co-curricular and extra-curricular activities, counselor appointments, disciplinary consultations, visits to the nurse's office
9. College visitation by seniors/Juniors provided that the student's parent/guardian contacts the attendance office prior to such visitation. Verification of the visit from the college's Admissions Office (signed and dated) must be turned into the Attendance Office upon the students return to school. Except for unusual circumstances, a student will be permitted no more than two days of college visitations. Only one documented college day visitation can be used each semester for the purpose of an approved absence for semester exam exemption.
10. Pre-arranged absences. Students are limited to one (1) pre-approved absence per school year of no more than five school days.
11. Any absence that has been determined in advance by the administration as being equivalent to or greater than the educational experience at school.

UNEXCUSED ABSENCES

An unexcused absence is an absence from class, which, in the discretion of the high school administration is not for a legitimate purpose. Students who miss homework assignments, quizzes or tests due to an unexcused absence are required to make up such work missed to insure that they complete background work for future assignments, but will receive a zero (0) for all of that work. Examples of unexcused absences are as follows:

1. Truancy
2. Job hunting and/or interviews
3. Employment (unless for school-work related programs)

4. Grooming appointments
5. Leaving the building without permission
6. Senior skip day
7. Failure of a parent or guardian to call in a student's absence after 24 hours
8. Shopping trips
9. Visiting and/or social gatherings
10. Oversleeping
11. Car trouble
12. Missed bus
13. Preparation for prom, homecoming
14. Cutting classes or skipping school
15. Attending an athletic or sporting event not sponsored by the school
16. Suspension (Make up work for DSP and suspensions see MAKE-UP WORK)
17. Any other reason so determined by the administration as not being equivalent to or greater than the educational experience at school

TRUANCY AGREEMENTS

Truancy agreements may be used in case of poor attendance. The student must be in full attendance for the time agreed upon. If the student is absent for a day or any part of a day, a doctor's note or official documentation will be required. In case of specials circumstances, it must be pre-approved thru the Principal or Assistant Principal or the student will be dropped from the enrollment of LaSalle-Peru Township High School. If the student is under the age of 17 and is truant a referral may be sent to the Regional Office of Education and/or a truancy ticket may be issued.

REGULAR ATTENDANCE

Parents are responsible for seeing that their children regularly attend school. Parents, too, are trusted by teachers and administrators to make appropriate decisions with regard to their children and school attendance. If absenteeism becomes excessive, the school may enlist the parent's assistance in determining the nature of the absences that the parent wishes the administration to excuse with full make-up privileges. With appropriate documentation, absences attributed to hospitalization and school activities (i.e. field trips, athletic contests resulting in early dismissals) shall fall outside the absence policy.

Absenteeism of any kind is undesirable. If, in the determination of the principal, or designee, a student accumulates an excessive number of questionable absences, the school may require the parent or legal guardian to provide documentation from an appropriate third-party source thereafter (in order to be excused with full make-up privileges). Failure to comply with this formal request may result in subsequent absences being judged as unexcused in nature.

Parents should contact the principal once they anticipate extraordinary or justifiable pre-existing conditions which may cause episodes of excessive absenteeism, not necessarily associated with hospitalization, medical/dental appointments, court appearances, or school-related activities. Nothing herein diminishes a parent's or student's right to appeal the decision of the administration regarding their student's absence. Parents or students may exercise their due process rights by making a special appeal to the principal, who will review such requests on an individual basis.

APPEAL OF DECISIONS REGARDING ABSENCES

Should a student, parent or guardian be dissatisfied with a decision regarding a student's absences, they may make a written appeal to the principal who will review each request on an individual basis. A student, parent, or guardian may appeal the principal's decision to the superintendent, who will review the situation and make a decision that will be final.

TARDINESS

It is vitally important that students report to school and classes in a timely manner. Any student who arrives after 8:15 a.m. for his/her first class, is considered absent from that class. Any student who arrives between 8:00 a.m. and 8:15 a.m. is considered tardy.

Tardiness, a form of absenteeism, is disruptive in that it distracts students and teachers alike. It should be noted that tardiness may lead to lower or failing grades due to the loss of classroom and instructional time. Repeated tardiness during the course of a semester will eventually lead to an administrative intervention listed below.

- After the third, fourth or fifth time a student is tardy to class per semester, he/she will be given a detention for each of these tardies.
- Students who are tardy six, seven, eight or nine times will be given a 2-hour Saturday School for each tardy.
- Students who are tardy ten or more times to a class will receive a 4-hour Saturday School for each tardy.

PRE-ARRANGED ABSENCES

The pre-arranged absence procedure enables parents to withhold their student from school for good reason. Pre-Approval of the absence must be obtained at least two school days in advance. Failure to complete the process listed below, will cause the student to be considered truant without makeup privileges. For pre-arranged absences for a family vacation, or extended absence, a form available in the principal's office is to be taken to the student's teachers, signed by the parent and returned to the office before the student's departure. Upon returning to school, all homework must be completed and tests taken within two days of the return. It is strongly suggested that before any travel commitments that involve the student are made, approval from the principal needs to be obtained.

Students who fail to complete such a form will be considered truant and therefore will have no makeup privileges. Students are limited to one (1) pre-approved absence per school year of no more than five school days.

JUNIOR/SENIOR COLLEGE DAY VISITATION

For a junior/senior to be "excused absent" for a college visitation, the attendance office must know: (1) the college being visited, (2) the date, (3) the name and phone number of the contact person/counselor at the college and (4) bring back verification on an official form or letterhead stationary from the admissions office, with a signature from the college visited. College day visitations are limited to two for the purpose of an excused absence. Only one documented college day visitation can be used each semester for the purpose of an approved absence for semester exam exemption. **Only Junior and Senior students that are on track to graduate will be given an excused day for college visits. College visitations will not be granted at the beginning or end of an extended weekend (Labor Day, Teachers' Institute, Columbus Day, Veteran's Day, Thanksgiving, Martin Luther King Day, Presidents Day, Pulaski Day, Spring Break, the day after PSAT Testing Day, etc.) A college visitation day will count as an excused absence which will count as an absence in regard to final exams and perfect attendance.**

SEMESTER/FINAL EXAM EXEMPTION

SEMESTER/FINAL EXAM EXEMPTION

IN ORDER TO BE ELIGIBLE FOR FINAL EXAM EXEMPTION,
STUDENTS MUST MEET ONE OF THE FOLLOWING CRITERIA:

Two (2) or Less Excused Absences Plus 70% Grade in Class (C)	or	Three (3) or More Excused Absences Requires a minimum 90% Grade in Class (A)
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- Freshmen students will be allowed to receive ONE final exam exemption of their choice per semester as long as they meet one of the following criteria listed in this section.
- Sophomore students will be allowed to receive TWO final exam exemptions of their choice per semester as long as they meet one of the criteria listed in this section.
- Junior students will be allowed to receive THREE final exam exemptions of their choice per semester as long as they meet one of the criteria listed in this section.

- Senior students will be eligible for final exam exemptions in all classes as long as they meet the criteria listed above.
- Seniors who exceed in all areas of the PSAE their junior year will automatically be eligible for final exam exemption in all their classes.
- Any unexcused absences will result in the student losing their final exam exemption privilege in the missed class(es).

-
- Classroom teachers will keep track of their own attendance.
 - Student exemptions from final exams will be on a class-by-class basis.
 - School-sponsored activities (i.e. field trips, band/choir performances, meetings with school personnel) will be the only absences not counted against the allowed excused absences.
 - Three (3) tardies to class is considered an absence from class for final exams.
 - Tardiness of fifteen (15) minutes or more will be considered an absence from that class, unless the student has a school-related pass (i.e. counselor, administrator, etc.)

PSAE EXEMPTION: Seniors will be exempt from finals for the year in each area of the PSAE in which they achieve an *EXCEEDS STANDARD*. If a student exceeds in all three areas of the PSAE they will be eligible for final exam exemption in all their classes.

FINAL EXAM EXEMPTION CRITERIA

EXCUSED ABSENCES which do not count against the maximum two absences/semester:

- Field trips
- Student Council trips
- Funeral for immediate family members
- Athletic events in which student participation requires early dismissal
- Blood Drive participation
- School service presentations and meetings, i.e. Aids Peer Educators, IRT Committees
- Visits with college representatives that are conducted in-house (these may be limited at the teachers' discretion)
- Meetings with school personnel that are staff initiated, i.e. administrator, security, SAP, counselors, nurse, etc.

Absences that are not exempted for final exam exemption consideration:

- Illness
- One documented college visit per semester for eligible juniors and seniors
- DSP
- Out-of-School Suspension
- Any undocumented college visit(s)
- Family vacations
- Doctor/dentist appointments
- Tardies of more than 15 minutes
- Three tardies equals one absence
- Leaving class more than 15 minutes before the end of the period for non-approved activity
- Court dates (unless reviewed and approved by the administration)
- Going to the nurse (student initiated)
- Attendance at state athletic events by individual students that are not members of a school field

REWARDS AND RECOGNITION FOR STUDENTS WITH PERFECT ATTENDANCE

School days will be defined as reported by the school on the report cards. To be eligible, students may not have any unexcused or excused absences. School sponsored activities will be the only exception. Students with perfect attendance for the entire year will receive a certificate and public recognition. A special award will be given to any senior with perfect attendance over four years. This award will be presented at graduation and their name will be engraved on the perfect attendance plaque displayed at L-P.

PART VI – DISCIPLINE POLICIES

STUDENT DISCIPLINE

I. GENERAL DISCIPLINARY MEASURES

- A. Students committing acts of disobedience or misconduct may be warned, detained during non-school hours, placed in the Disciplinary Study Program, assigned Saturday School, suspended from school, given social probation, suspended from riding the school bus, expelled from school or otherwise disciplined.
- B. Authorized personnel may suspend a student from school or riding the school bus. Only the Board of Education may expel a student.
- C. Prior to removing any student from the school or the school bus during the regular school day, the authorized administrator shall make reasonable efforts to notify the parents by telephone and take any other steps reasonably necessary to ensure the safety of the student being removed from school or school bus.
- D. The parent or guardian of any student suspended from school should arrange a conference at some time during the suspension with the Principal or Assistant Principal. The parent or guardian should call and arrange for the conference to be held at school between 8:00 a.m. and 3:30 p.m. on a school day.
- E. As an adjunct to any student disciplinary measure, students may be referred to the Student Assistance Program.
- F. All requests by agency or police officials to interview a student shall be handled according to the procedures for the interrogation of students developed by the Superintendent.

SPECIAL NOTE

THIS HANDBOOK IDENTIFIES ANTICIPATED STANDARDS OF ACCEPTABLE BEHAVIOR AND OUTLINES THE GENERAL CONSEQUENCES WHICH WILL OCCUR WHEN SAID STANDARDS ARE NOT MET. THESE ARE GUIDELINES TO BE INTERPRETED BY SPECIFICALLY TRAINED, PROFESSIONAL STAFF MEMBERS AT LA SALLE-PERU TOWNSHIP HIGH SCHOOL. EACH INCIDENT WILL BE CONSIDERED ACCORDING TO INDIVIDUAL MERITS OF THE CASE. AS IN ANY SET OF REGULATIONS CONCERNING PROCEDURAL PERATION, IT IS IMPOSSIBLE TO SPECIFY EVERY CONCEIVABLE SITUATION. SCHOOL RULES PUBLISHED IN THIS HANDBOOK ARE SUBJECT TO CHANGE AS MAY BE NEEDED TO ENSURE CONTINUED COMPLIANCE WITH FEDERAL, STATE, OR LOCAL REGULATIONS AND ARE SUBJECT TO SUCH REVIEW AND ALTERATION AS BECOMES NECESSARY FOR THE ROUTINE OPERATION OF THE SCHOOL.

II. FORMS OF DISCIPLINE

A. Detention

Detention is assigned by the individual teacher or through the office for minor discipline offenses and is served in the DSP room. The length of a detention is one hour and the student has options in regard to when to serve the detention, as long as the detention hour is completed by the end of the week noted on the detention form given to the student. Detentions may be served Monday thru Friday mornings from 7:30 to 7:55 A.M. (each morning session counts for one-half detention) or Tuesday and Thursday afternoon from 3:00 to 4:00 P.M. (students may serve 3:00 - 3:30 or 3:00 - 4:00). Failure to serve a detention within the week it is assigned will result in the student being assigned to Saturday School. Students must report to detention on time, bring work and not disturb others; failure to comply will result in a Saturday School being assigned. Students who are absent during the entire assigned week of detention must report the following week; re-assignment is automatic, students will not be contacted for re-scheduling. Because students have seven opportunities spread over five days to serve their detention, no excuses will be accepted for missing a detention. Students should be sure to "sign-in" at detention to earn credit for the time served.

Cell phones should not be seen or heard during a detention. If it goes off during the detention the supervisor will confiscate the phone, turn it off and return it after the detention is served. If a cell phone is seen or used during a detention the student will be removed from the detention and will receive no credit for time he/she has served.

B. Disciplinary Study Program

The Disciplinary Study Program is an extension of the regular program of classes and not a suspension. Students assigned to DSP will spend designated periods or the entire school day in the room including lunch. Assignments to DSP are not absences. School work done in DSP will be accepted for credit. If students are absent from school on the day they are assigned DSP, the DSP will be served immediately upon the student's return to school. When students are assigned to DSP they will receive a list of instructions. Failure to follow these instructions may cause additional discipline. Truancy from DSP will result in a Saturday School and count as an absence for final exams. Students assigned to DSP are expected to arrive on time and be in their assigned seats when the bell rings. Tardiness to DSP can result in additional days in DSP.

C. Saturday School

In an effort to avoid days of out-of-school suspension (OSS), students may be assigned to Saturday School, which will be held on Saturday mornings from 8:00 a.m. to 12:00 p.m. Students will not be allowed to go to their lockers, so they must bring schoolwork to do. If a student is late, comes unprepared or disrupts, he/she will be sent home by the adult monitors. **Students scheduled for Saturday School the day of a school sponsored dance must serve that Saturday School in order to attend the dance that evening, unless they have not used their rollover for that semester.** Students will be allowed only one "rollover" (excused miss) per semester, then no further excuses will be accepted. Being removed from Saturday School will be classified as a cut Saturday School along with a referral for the behavior. Cutting the second Saturday School will result in an out-of-school suspension and social probation (NO school activities) for 30 calendar days.

Cell phones should not be seen or heard during a Saturday School. If it goes off during the Saturday School the supervisor will confiscate the phone, turn it off and return it after the Saturday School is served. If a cell phone is seen or used during a Saturday School the student will be removed from the Saturday School and will receive no credit for the time he/she has served.

D. Suspension

Students who are suspended from school may not come to school, be on or around school property at any time, or attend school-sanctioned activities, on or off campus, unless they have received permission from the Assistant Principal or Principal. Also included are ACC classes. Violation of suspension regulations will cause another suspension. If trespassing on school property has occurred, legal action may be taken. If a snow day/emergency day occurs on a date an OSS is scheduled, the OSS day is automatically rescheduled for the next day of student attendance. Parents of a student may request homework for a suspended student by contacting the Student Services Office or by going to the L-P web-site (www.lphs.net). While students are on out-of-school suspensions, they are strongly encouraged to keep up with their classes' work; however, no credit will be earned for daily classroom work during the time of the suspensions, but students may make up tests and turn in major projects. Suspended students may also receive social probation for a period of time determined by the administration. If a student is on social probation he or she must leave the school building by 3:15 p.m. and will not be allowed to attend or participate in any extra-curricular events/functions.

E. Expulsion

The Administration can suspend students for one to ten consecutive school days. Only the Board of Education can remove students from school for a longer period.

This is termed EXPULSION. An administrative review will be held for students who are charged with gross misconduct and/or gross disobedience. After the review the students may be referred to the Board of Education for possible expulsion. A hearing officer appointed by the Board of Education will hear and present a written summary of all pertinent information to the board.

III. EXPLUSIONS AND SUSPENSION OFFENSES

Students may be expelled or suspended from LaSalle-Peru High School in accordance with the provisions of the Illinois School Code. Offenses which may be considered as constituting gross disobedience and/or misconduct shall include, but are not limited to the following:

- A. Physical Assault, Physical Battery, and Fighting. Using violence, force, noise, coercion, threats, bullying, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct. Students violating this policy may be referred to the SAP coordinator and will be required to participate in a violence education program. The severity of disciplinary action is contingent upon the students' participation in the program.
- B. Harassment of Students Prohibited - No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment, intimidation or bullying are handled according to the provisions on sexual harassment, below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, intimidation or bullying by including this policy in the appropriate handbooks.

- C. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
- D. Gross disrespect, gross insubordination, intimidation or gross verbal abuse of school personnel and/or fellow students. (This includes disobeying directives from staff members or school officials and/or rules and regulations governing student conduct; profane words or gestures; failure to follow directions or to produce student identification or passes; use or possession of unauthorized passes; failure to report to the office as directed by an official pass; and failure to be in authorized areas during the school day - unauthorized areas include hallways during class time and loitering in washrooms.) Breathalyzers - when there is a reason to suspect that a student has been consuming alcohol, the use of a Breathalyzer may be ordered. Failure to comply with the order to blow into the device collection tube is insubordination. It will be assumed that the student has consumed an alcoholic beverage.
- E. Drug Abuse. The possession, consumption, use, sale or distribution of alcoholic beverages, non-prescribed inhalant (whether or not the inhalant contains a controlled substance) marijuana, look-alike drugs, counterfeit drugs, non-prescription drugs or other controlled substances, and drug-alcohol paraphernalia during the school day and at school functions is in violation of school policy. Students who are under the influence are not permitted to attend school or school functions and are treated as though they had the above-mentioned substances in their possession. Direct involvement or participation in consuming, using, selling, purchasing, distribution or possession of the above-mentioned substances may result in one or more of the following:
 - a. Written notification to parents, police, and other proper authorities.
 - b. School officials will attempt to schedule a parent/student/school administrator conference.
 - c. Suspension of up to ten school days, social probation of up to 30 calendar days, and referral to an appropriate service for an alcohol-drug evaluation by a certified alcohol/substance abuse counselor. This option can result in a possible reduction in the number of suspension and social probation days. In order to exercise this option, participation must begin as soon as an opening is available. Any student who does not successfully complete recommendations made at the time of the alcohol and drug evaluations must serve the number of days equal to the reduction allowed by exercising this option.
 - d. Referral to the Student Assistance Program for screening and possible referral to an appropriate service provided and/or in-school weekly support group attendance. The SAP coordinator may serve as an appropriate service for the alcohol-drug evaluation for exercising the student option to reduce the number of days of social probation.

- e. Referral to the athletic director.
 - f. Recommendation for expulsion
 - g. Seizure of contraband.
 - h. A student in possession of drugs and/or drug paraphernalia will be arrested and all contraband will be turned over to the police.
- F. Use/possession of tobacco
- 1. Students may not use, possess, distribute, purchase or sell tobacco products while on or about school property or while in attendance at school-sanctioned activities on or off campus.
 - 2. Examples of “smoking/tobacco” violations (it is understood that these are not the only examples):
 - a. Possession cigarette/tobacco products.
 - b. Exhaling smoke.
 - c. Smoke in an area in which a student(s) is/was the only occupant(s).
 - d. Students concealed in an area in which smoking is/was taking place.
 - e. Students alone in an area with a lighted cigarette on the floor (or ground).
 - f. Any staff observation of student(s) using chewing tobacco.
 - g. Student(s) acting as a look-out for another student in violation.
 - h. Loitering in restrooms where smoking is occurring.
 - i. Possession of smoking/tobacco paraphernalia including matches, pipes, lighters, etc.
 - 3. Students violating the tobacco policy may be referred to the SAP coordinator and required to participate in a tobacco education program. The severity of disciplinary action is contingent upon the students’ participation in the program.
- G. Any endangering of the physical or psychological well-being of school personnel or other students by conduct or actions, including:
- 1. Improper release of a school fire alarm or tampering with fire extinguishers;
 - 2. Starting, or any attempt to start, a fire on school property;
 - 3. Setting off, or any attempt to set off, explosive devices on school property; or
 - 4. Using, possessing, controlling, or transferring a weapon or any reasonable facsimile. A student who uses, possesses, controls, or transfers a weapon, or any object than can reasonably be considered, or looks like, a weapon, shall be expelled for a definite time period of at least one calendar year, but no more than two calendar years. The Superintendent may recommend modification of the expulsion period, and the School Board may modify the expulsion period on a case-by-case basis. A “weapon” means possession, use, control, or transfer of firearms, knives of any blade length, guns, rifles, shotguns, brass knuckles, billy clubs, paint ball guns, b-b guns, sling shots, and any type of ammunition; or a weapon as defined by Section 921 of Title 18, United States Code; or a firearm as defined in Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code; or any other object defined as a weapon under Illinois or federal law; or “look-alikes” of any weapon as defined above. Such items as baseball bats, pipes, bottles, locks, sticks, pencils, and pens may be considered weapons if used or attempted to be used to cause bodily harm. The Building Principal or designee shall notify the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended to do bodily harm.
- H. Electronic Device Policy
- 1. No student shall use or possess any pocket pagers, similar electronic paging devices, or laser lights, while in any school building or on school property, during regular school hours or at any other time.

2. Cell phones cameras, iPods and CD players are allowed to be brought on campus, **but will be kept in their lockers, must be turned off, must not be seen, and must not be heard during the school day.** Anyone engaging in any activity that constitutes an interference with the educational process or an educational function will be requested to turn over their electronic device to school personnel. Students in violation of the electronic device policy are subject to discipline: First and second offense will be a minimum of a 2-Hour Saturday School and the student may pick up the electronic device in the Principal's office. Third offense will be a minimum of a 4-Hour Saturday School and the student's parents/guardian may pick up the electronic device in the Principal's office. Fourth and above offenses the student will be banned from having electronic devices during the school day, the student's parents/guardian may pick up the electronic device in the Principal's office and the student will be assigned an out-of-school suspension.
3. During extra-curricular events, after school events, and school sponsored activities (dances, plays, concerts), students are expected to exercise due care and common courtesy when using cell phones..
4. Violation of the Electronic Device Policy will result in disciplinary action ranging from a warning to possible recommendation for an expulsion hearing.
- I. Failure or refusal to serve detention or DSP. Only the Assistant Principal or Principal may excuse a student from detention. Excuses will be given in emergency cases only.
- J. Unexcused absences (truancy) or excessive unexcused tardiness from school, class, or other officially designated school assignment.
- K. Sexual Harassment Prohibited - Sexual harassment of students is prohibited. Any person, including a district employee, or agent, or student engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:
 1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
 2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating", "hostile", and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.

- L. Gang and Gang-like Activity - Illinois School Code permits the governing body of any public school to suspend or expel any pupil who is a member of or joins or promises to join, or who becomes pledged to become a member of, or who solicits any other person to join, promise to join or be pledged to become a member of any public school fraternity, sorority or secret society. Gangs are determined to fall within the Illinois School Code definition of a secret society. A "gang" is any group of two or more individuals who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by school's rules and regulations.

No student on or about school property or at any school activity shall engage in any gang or gang related activity, including but not limited to:

1. Wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, signs or other item that are evidence of membership or affiliation in any gang.
2. Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures, graffiti, or hand-shakes) showing membership or affiliation in a gang, and
3. Using any speech or committing any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to: (a) soliciting others for membership in any gangs, (b) requesting any person to pay protection or otherwise intimidating or threatening any person, (c) committing any other illegal act or other violation of school district policies, (d) inciting other students to act with physical violence upon any other person.

Any student engaged in the above mentioned activities on the first offense will be subject to parent/guardian contact and warning to possible expulsion for 2 years.

- M. Engaging in any activity that constitutes an interference with school purposes or an educational function or any disruptive activity whether or not those acts are committed on school grounds. These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any other time when the school is being used by a school group;
2. Off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function or event; or
4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or any interference with school purposes or an educational function.

- N. Failure to be in authorized areas during the school day. Unauthorized areas include hallways during class time and loitering in washrooms.

LP has a CLOSED CAMPUS policy for all students. No students are allowed out of the building or off campus for any reason during the regular school day. Students who must leave on personal business, i.e., doctor/dentist appointment, must check out in the Principal's office or they will be considered truant and cutting class. A parent calling in "after the fact" of the student leaving will not cause the absence to be excused

- O. Each student and his/her parent(s)/guardian (s) must sign an "Authorization for Internet Access" form before that student is granted unsupervised access to the LP computer system. The failure of any user to follow the terms of the "Authorization for Internet Access" will result in the loss of privileges, disciplinary action, and/or appropriate legal action. This misuse of computer equipment is not limited only to the computers connected to the Internet, but includes all computers and computer systems at LP

- P. Soliciting, encouraging, aiding, or engaging in hazing is prohibited. "Hazing" means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. Students engaging in hazing will be subject to one or more of the following disciplinary actions:

- Removal from the extra-curricular activities
- Conference with parent(s)/guardian(s)
- Referral to appropriate law enforcement agency

Students engaged in hazing that endangers the mental or physical health or safety of another may also be subject to:

- Suspension for up to 10 days
- Expulsion for the remainder of the school term

- Q. Gambling is strictly prohibited.

- R. Violation of any criminal law.

Any of the above offenses may result in a referral to the Student Assistance Program. Additionally, any of these offenses may be referred to the police if deemed necessary.

IV. LESSER DISCIPLINARY MEASURES

Warning, detention, placement in the Disciplinary Study Program, removal from the classroom or other disciplinary measures may be imposed for student disobedience or misconduct warranting lesser penalties. Lesser disciplinary measures may be taken for some of the offenses listed as expulsion and suspension offenses.

Should a student, parent or guardian be dissatisfied with a decision regarding a student's disciplines, they may make a written appeal to the principal who will review each request on an individual basis. A student, parent, or guardian may appeal the principal's decision to the superintendent, who will review the situation and make a decision that will be final.

V. SUSPENSION PROCEDURES

The following are suspension procedures:

1. Before suspension, the student shall be provided oral or written notice of the charges. If the student denies the charges, the student shall be given an explanation of the evidence and the opportunity to present his or her version.
2. Prior notice and hearing, as stated above, is not required and the student can be immediately suspended, when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the necessary notice and hearing shall follow as soon as practical.
3. Any suspension shall be reported immediately to the student's parent(s)/guardian(s). A written notice of the suspension shall contain a statement of the reasons for the suspension and a notice to the parent(s)/guardian(s) of their right to review the suspension.
4. Upon request of the parent(s)/guardian(s), a hearing shall be conducted by a hearing officer to review the suspension. At the hearing, the student's parent(s)/guardian(s) may appear and discuss the suspension with the hearing officer and may be represented by counsel. Comment by a person at a student disciplinary hearing shall constitute that person's opportunity to speak to the board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt, consider the evidence on whether suspension is appropriate, and make its decision. Upon receipt of the hearing officer's report, the Board may take such action as it finds appropriate.

VI. EXPLUSION PROCEDURES

The following are Expulsion Procedures:

1. Before an expulsion, the student and parent(s)/guardian(s) shall be provided written notice of the time, place, and purpose of a hearing by registered or certified mail requesting the appearance of the parent(s)/guardian(s). If requested, the student shall have a hearing, at the time and place designated in the notice, conducted by the Board, or a hearing officer appointed by it. If a hearing officer is appointed by the Board, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.
2. During the expulsion hearing, the student and his or her parent(s)/guardian(s) may be represented by counsel, present witnesses, and other evidence and cross-examine witnesses. At the expulsion hearing, the Board or hearing officer shall hear evidence of whether the student is guilty of the gross disobedience or misconduct as charged.
3. Comment by person at a student disciplinary hearing shall constitute the person's opportunity to speak to the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt, consider the evidence on whether expulsion is appropriate, and make its decision. Upon receipt of the hearing officer's report, the Board may take such action as it finds appropriate.

VII. NEXUS LANGUAGE

If there is sufficient relationship between the discipline infraction and school, the student may be held responsible for their actions as per board policy.

PART VII – STUDENT SERVICES

BOOKSTORE

The school operated Bookstore is open during the following hours:

7:35 to 7:55 a.m., 12:00 to 12:15 p.m., 12:30 to 12:45 p.m., 2:55 to 3:05 p.m.

Gym suits, locks, pens, pencils, paper, workbooks, and school supplies may be purchased. Textbooks are not a part of the Bookstore.

BULLETIN BOARDS

Bulletin boards have been placed in various areas around the school for the use of the student organizations. Materials posted on any of these bulletin boards must be approved and stamped by the Principal's office. The information to be advertised must be concerned with the school, otherwise it will not be allowed. Posters should not be larger than 22" x 28" There is one student bulletin board in cafeteria 202 which may be used by any student so long as the material posted is in good taste.

BUS TRANSPORTATION

The following list of rules is published by the Office of the Superintendent of Public Instruction of the State of Illinois:

School bus riders, while in transit, are under the jurisdiction of the school bus driver. Each year school bus emergency drills will be conducted.

It is recommended that all riders, parents of riders and teachers become thoroughly familiar with the following regulations governing school bus riders:

1. Be on time at the designated school bus stop. Help keep the bus on schedule.
2. Stay off the road at all times while waiting for the bus.
3. Be careful in approaching the place where the bus stops. Do not move toward the bus until the bus has been brought to a complete stop.
4. Do not leave one's seat while the bus is in motion.
5. Be alert to a danger signal from the driver.
6. Remain in the bus in the event of a road emergency until instructions are given by the driver.
7. Keep hands and head inside the bus at all times after entering and until leaving the bus. Do not throw anything out of the bus windows.
8. Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and could result in a serious accident.
9. Be absolutely quiet when approaching a railroad crossing stop.
10. Treat bus equipment as one would valuable furniture in one's own home. Never tamper with the bus or any of its equipment.
11. Assist in keeping the bus safe and sanitary at all times. No eating is allowed on the bus.
12. Carry no animals on the bus.
13. Keep books, packages, coats and all other objects out of the aisles. 14. Leave no books, lunches or other articles on the bus.
15. Be courteous to fellow students and the bus driver.
16. Help look after the safety and comfort of smaller children.
17. Do not ask the driver to stop at places other than the regular bus stop. He/she is not permitted to do so without proper authorization from a school official.
18. Observe safety precautions at discharge point. Where it is necessary to cross the highway, proceed to a point at least 10 feet in front of the bus on the right shoulder of the highway where traffic may be observed in both directions. Then wait for a signal from the bus driver permitting you to cross.
19. Observe the same rules and regulations on other trips under school sponsorship as one observes between home and school. Respect the wishes of the chaperone appointed by the school.
20. Smoking on a school bus is forbidden.
21. Upon request, a student must submit his/her validated I.D. card to the bus driver or face suspension and/or revocation of riding privileges.

STUDENT CONDUCT ON SCHOOL BUSES

Parents of students are responsible for the supervision of their children until such time as students board the bus in the morning and after the students leave the bus at the end of the day. Students are considered on school property when they board the bus and should remain on school grounds once they arrive at school. Students shall conduct themselves on the bus in a manner consistent with established standards for in-school student behavior. Students who misbehave on the school bus may have their riding privileges suspended. Gross disobedience or misconduct providing grounds for suspension from riding the school bus includes:

1. Prohibited student conduct as defined in the Student Discipline policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of the bus driver's directives.
6. Such other behavior as the administration deems to threaten the safe operation of the bus and/or its occupants.

The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

CAFETERIA

The L-P school cafeteria provides a well-balanced menu at a reasonable cost. The school food service program is very complete, even offering light breakfasts to students who arrive early to school. No commercially prepared food may be brought in to the cafeteria.

A few simple rules must be followed when using the cafeteria:

1. Students are to refrain from trying to "break the line" to get service.
2. Students must return their trays and refuse to the proper place.
3. Students may not sit on the cafeteria tables at any time.
4. After the students have eaten, they are to remain seated until the bell rings.
5. Students are not permitted in the hallways unless they have a pass.
6. Students are to place recyclable materials in the appropriate containers.
7. Food and drink are not allowed outside of the cafeteria.

CONFERENCE PASSES

Conference passes are issued to students by staff members for use during the student's study hall period. If a student wishes to see a staff member that student must request a conference pass from that staff member before school. Then during the study hall period, the study hall teacher will send the student to the staff member.

CONTACTING TEACHERS

Parents are encouraged to contact teachers regarding any concern. Parents can contact teacher via either the school e-mail or telephone voice messaging system.

DAILY ANNOUNCEMENTS

Daily announcements are made each day. These include special schedules, club meetings, the daily cafeteria menu, and announcements of general interest. Strict attention to announcements is required. Any student or club organization wishing to have an announcement read, must first put it in writing, then have the club sponsor sign it, and finally submit it to Student Services before 8:00 a.m. the day it is to be read. Final approval for announcements is made by Student Services. A copy of the daily announcements is posted on the cafeteria bulletin board for the benefit of students who were unable to hear the announcements.

HEALTH SERVICE

Please consult the L-P web-site for all medical forms (www.lphs.net). The **Illinois School Code** requires all students entering the ninth grade or transferring from another school, irrespective of grade, to present proof of physical examination and required immunization. Students will not be allowed to attend L-P without a health examination and required immunization. Appointments should be made early in the summer so that needed health examinations and immunizations can be completed and the student will be free of

appointments when classes begin. Forms should be mailed to the Nurse's office prior to registration or turned in at registration. L-P bills for Medicaid reimbursement when applicable.

If sudden illness or accident occurs during the school day, the student needs to report to the school nurse to obtain a P.E. excuse for that day.

Parents/guardians are responsible for administering medication to their children. Administering medication during school hours or during school-related activities is discouraged unless it is necessary for the critical health and well being of the student.

Parents/guardians may authorize their child to carry and self-administer only an asthma inhaler according to Public Act 92-0402 and according to the district's procedures for students' self-administration of medication. Parent(s)/guardian(s) must give proper written consent to the administration of medication. To do so they must complete the Parents' Request for Medication Form.

All medication, including non-prescription drugs, given in school shall be prescribed by a licensed physician on an individual basis as determined by the child's health status. The student's physician will provide specific written directions regarding storage and administration of medication. All medication will be delivered to the school nurse by the parent or guardian in the original container. Non-prescription medications such as Tylenol for minor discomforts will not be provided by the school or administered by school personnel.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication. Teachers and other non-administrative school employees, except certified nurses, shall not be required to administer medication to students.

Medical and dental appointments should be limited to times when school is not in session. If it becomes necessary for a student to be absent for a medical or dental appointment, prearranged notice must be given to the school nurse by a parent. The nurse can be reached by calling 223-1721 ext. 738. All students must present an appointment card or parent note indicating the day of the appointment, the time, and the name of the doctor. The parent must also call and leave a message at the school regarding the appointment. Students who drive themselves must have parent permission to do so. For students who need to be picked up for an appointment, the parent needs to come into the school and report to the greeter's desk to meet their child. All students must check with the school nurse before leaving school and when they return from an appointment. Students must present a note of verification of the appointment from their doctor with a release time to the Principal's office on returning to school. If the student does not come back to school the same day, he must present the physician verification note the following school day.

If students become ill or injured, they must report to the nurse's office. The proper procedure is to obtain permission from their teachers to avoid being counted absent. Students should schedule visits to the nurse's office during study periods except in case of sudden illness or injury. Students should not try to see the nurse during the 5 minute passing period.

If it is necessary for a student to leave school because of an injury or sudden illness, the parents will be notified. The student will be given a pass to leave the building by the nurse. At no time should a student leave the school without permission from the nurse, principal or assistant principal.

HOMEROOMS

Each student is assigned to a specific homeroom and teacher for four years in high school. A student is encouraged to look on homeroom as a place where he/she can find help when needed. The homerooms are scheduled as needed throughout the year. Attendance is mandatory.

IDENTIFICATION CARDS

Each student and staff member is required to wear his or her ID during school day. Refusal or failure to wear one's ID is reason for discipline and/or suspension. Students must present their student ID's to be admitted to school sponsored events. Cards are issued to students and staff at the beginning of each school year. There is a \$5.00 fee for replacement of lost or stolen ID Cards.

LOCKERS

Lockers are available for student use. Lockers are assigned by the administration and students are to use their assigned lockers. Students are to secure their lockers with an L-P lock during registration. Students are discouraged from giving other students lock combinations. Lockers are school property that are on temporary loan to students. As such, lockers may be opened and searched by school personnel.

LOCKS

Each student is required to purchase combination locks from the bookstore and place it on his/her assigned hall and P.E. lockers. Any other lock placed on a locker will be removed by school personnel. If a student needs assistance with his/her lock, he/she should go to the Assistant Principal's Office where a copy of his/her combination will be kept. Students do not share lockers.

LOST AND FOUND

Articles found should be turned in to the Bookstore. Any student wishing to claim a lost article should inquire at the Bookstore. P.E. clothes or any article lost in the P.E. areas will probably be located in one of the instructors' offices. If a student has lost an article during his/her P.E. class, he/she should check with his/her instructor first, then the bookstore.

MOTOR VEHICLE REGISTRATION

Automobile and motorbike privileges are made available for those who have to drive to school. Since there is a limited number of parking spaces, only those who need to drive should use this privilege. All students who drive must acquire a vehicle registration permit. Vehicle registration permits will only be issued to students who have a definite need. A vehicle registration permit does not guarantee a parking place in the student parking lot. Seniors and students who participate in seasonal activities will have first priority for vehicle permits, followed by juniors, then other students as available. Students involved in after-school activities and who live in rural areas will be given special consideration. Vehicles parked on school property must abide by all LaSalle-Peru High School policies and procedures, as such, vehicles may be searched by school officials.

Students needing to drive to school on a temporary basis may purchase single day parking permits for the cost of \$1.00 per day. Students purchasing single day parking permits must register at the bookstore before 8:00 AM and have a Motor Vehicle Registration Permit form completed and on file in the office. Students parking on a temporary basis may **only park in the gravel lot south of the football stadium.**

STUDENT INSURANCE

Parents and students should be aware that the school is not liable for injuries suffered while in school or at school-sponsored activities. The Student Accident school time protection is provided at no cost to you, through the school district's membership in the Workers' Compensation Self Insurance Trust (WCSIT). This insurance protects your student against excess medical expense due to an accidental injury that may occur while attending academic classes, during the regular school sessions. This also includes any school activity such as sporting practice and games that are organized, scheduled, and supervised by an authorized school employee, with the exception of football. Optional coverage can be purchased for 24 hour coverage. The additional football coverage must be purchased prior to the first day of practice. A brochure is available to each student explaining the specific policy and its benefits.

If a student does purchase school insurance, he/she may turn in the information and money to the bookstore. A list of students covered by the insurance and their money is sent to the insurance carrier. If a student is injured at school, he or she is asked to report it to the school nurse. A claim form will be filled out and sent home at that time. If a student is injured in after-school sports, he or she should report it to the coach or school trainer. A claim form will be sent home with the student. The claim form, accumulated bills, and copies of payment sheets from primary carriers, if applicable, must be received by the insurance company within 90 days.

TEXTBOOKS

All textbooks have bar code labels that identify the student borrower. If the label is destroyed or missing, that text will be considered "lost" and the student will be responsible.

WORK PERMITS

In order to hold a job, Illinois state law requires that all persons under eighteen years of age must have a work permit. Work permits may be obtained from the Guidance office. A permit will be issued only when a student receives a job offer. The Illinois Child Labor Law requires that the parents or guardian accompany the "persons under the age of 16" to sign the proper forms in the presence of the issuing officer. The person's birth certificate and social security number are required.

PART VIII - ACTIVITIES AND ATHLETICS

STUDENT PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

Pupil participation in a performance or activity under the sponsorship of LaSalle-Peru High School District 120 shall be in accord with the general rules governing proper school conduct as outlined in the Student-Parent Handbook, the specific rules and requirements of the particular activity or performance concerned, and with the following policy stipulations:

- A. All school activity eligibility requirements as outlined by Board policy, state or conference requirements, as well as those set by the activity coach or sponsor must be met.
- B. Students expelled or suspended shall not participate in an extra-curricular activity during the time of their expulsion or suspension.
- C. A student too ill to attend school on a given day is not eligible for participation in an extra-curricular activity on that same day or evening.
- D. Students participating in an out-of-district activity shall use the school furnished transportation for that event. Under extenuating circumstances, a student may utilize a different mode of transportation after permission from the proper school authorities has been obtained. Students not using the school furnished transportation, or receiving school permission to use an alternate mode of transportation will not be allowed to participate in that out-of-district event. Such non-participation in an event will be considered an unexcused absence from that event.
- E. Using an alternate mode of transportation after failure to obtain school permission to ride home after an out-of-district event will, under most circumstances, make that student ineligible for the next event of that activity.
- F. If an activity is an extension of a class taken for credit, any unexcused absence from that activity shall be a considered factor in determining the student's grade for that class.
- G. The detailed application aspects of these policy stipulations as they relate to a specific activity shall be approved by the school principal and be a part of that activities written rules and regulations.
- H. A student suspended may not participate in school sponsored activities until re-admitted to school through the Principal's or Assistant Principal's office. Example: A student suspended for Wednesday would not be re-admitted to class until Thursday morning after 7:30 a.m., also a student suspended on Friday would not be re-admitted to class until Monday morning after 7:30 a.m. An exception could be made if a holiday intervened.
- I. A student must be in full-time attendance, i.e., the majority of the school day, four out of seven class periods, at school on the day of the scheduled activity or practice. In case of a Saturday activity or practice, the student must have been in school on the preceding Friday. For an approved absence, except for illness, the Principal may allow participation in the activity or practice on the same day of the absence or on Saturday if the student was absent on Friday.
- J. A student will not be excused for being tardy or absent the day following a school-sponsored activity in which he or she has participated for reason of that participation alone.

STUDENT COUNCIL

The Student Council is an important and influential organization at L.P. Membership on the Council is fixed at 41. Ten students are elected from each of the four classes and its president is elected by the entire student body. Elections are held in May for all except the freshman class, which holds elections after the first six weeks of each new school year. All members must hold a "C" average. Except the President, all officers are elected by Council membership for one year.

The Student Council provides an excellent opportunity for participation in school affairs, including policy making. Realizing that the final decision on many matters lies with the faculty, administration and the School Board, the Student Council makes no attempt to be a governing body.

Many important projects are undertaken each year by the Student Council. These include: sponsoring fund raising and charity drives, such as holiday baskets for needy families, organizing homecoming activities, assisting with freshmen orientation, student exchanges with local high schools and the S.T.A.R.S. program.

STUDENT BOARD

Each class elects student representatives to serve on the student board. Freshmen - September of the new school year. Sophomores, Juniors, and Seniors - May, end of the school year. Fifteen members will be elected, with the president and vice-president being elected within that group.

CLUBS

Art Club
Cavalpeers
Chess Club
Color Guard
Computer Club
Drama Club
ELL Ess Pe (School Yearbook)
Foreign Language
Future Business Leaders of America
Future Farmers
Green Team

Group Interpretation
Help Serve the Community Club
Impressions Club
Key Club
Mathematics Club
Peer Helpers
Scholastic Bowl
Science Research Club
Student Council
Teens on Prevention (TOP)
Health Occupations

TEAMS

Baseball
Basketball (Boys and Girls)
Bowling (Boys and Girls)
*Cavaletters
Cheerleaders
Cross Country (Boys and Girls)
Football
Intramurals (Boys and Girls)
*not open to freshmen

Golf
Soccer
Scholastic (Boys and Girls)
Softball (Girls Only)
Tennis (Boys and Girls)
Track (Boys and Girls)
Volleyball (Girls Only)
Wrestling

SCHOOL SERVICE GROUPS

ACC
Assistant Principal
Guidance Office

Nurse
Peer Tutors
Teacher Assistants

PUBLICATIONS

The school yearbook - ELL ESS PE (for the initial letters in LaSalle Peru) - is a student publication designed to present a pictorial memorandum of student life and times while providing special recognition to graduating Seniors. The hard cover, all-color yearbook is ordinarily delivered in May with a spring supplement available for graduates the following year. ELL ESS PE staff members are selected from among applications received each fall. There are no formal requirements for staff membership except a sincere desire to produce a vigorous, interesting and accurate "annual report" for all the students of L-P. Headquarters for ELL ESS PE staff is Publication Room 328.

CAVALETTER is a newsletter written and distributed by the school's community relations department. It is mailed to parents on a monthly basis. The CVALETTER is mailed to the public monthly throughout the school year to inform the public regarding school issues. Questions regarding the *Cavaletter* can be directed to 223-1721, ext. 202.

IMPRESSIONS is an all school literary magazine, published annually under the supervision of the English department, containing original student prose and poetry selections. Any student may submit selections to IMPRESSIONS for consideration by a student review committee.

INTER-SCHOLASTIC ATHLETICS

Inter-scholastic athletics at LaSalle-Peru High School is an integral part of the total school program. Students may participate in respective divisions of the athletic program if they meet eligibility rules of the Illinois State High School Athletic Association, supplemented by the rules as established by the LaSalle-Peru High School Board of Education and school administration. A program is offered which makes possible athletic recognition for boys and girls of all sizes and ages. Several sports are offered which have great carry-over for later leisure time activity.

Students shall be informed of the starting date and practice schedule at the pre-season meeting of each sport. If the student cannot attend this meeting, he or she should visit with the coach to secure this and any other information covered.

An athletic permit card shall be completed before the first practice. Participation fees need to be paid in the first two weeks of the season or before the first contest.

If a currently enrolled student should want to come out for a sport within two weeks of the starting date for practices, he or she must contact the coach and make-up practices missed before taking part in competition. After this two-week window, the opportunity to join the team will close. Participation fees for students who come out late will be due at the same time as those for the rest of the squad.

Students who transfer into L-P during the season may join the sport, but will be subject to IHSA transfer rules.

Nine sports comprise the Boys division: football, golf, cross country and soccer in the fall; basketball and wrestling in the winter; tennis, baseball and track in the spring. Separate schedules, depending on maturity, experience and weight are made for Varsity, Junior Varsity, Frosh-Soph and Freshman teams.

Nine different sports comprise the Girls Division: cavalettes, cheerleading, cross country, tennis and volleyball in the fall; cavalettes, cheerleading, basketball and bowling in the winter; track and softball in the spring.

Awards of major and/or minor athletic certificates are made to participants in any sport who meet the requirements set up by the head coaches and athletic department.

In addition, a number of individual athletic awards are presented, ranging from Most Valuable Player awards to the highest athletic award given by L-P - The Blow Medal. The Blow Medal is given for outstanding scholarship and athletic achievement and may be given annually. However, the criteria for this award is so stringent that it is not always awarded.

LaSalle-Peru Township High School is a member of the North Central Illinois Conference. Other schools in the conference are Dixon, Geneseo, Hall (Spring Valley), Kewanee, Mendota, Morris, Ottawa, Princeton, IVC (Chillicothe), Rock Falls, Sterling and Streator.

STUDENT PARTICIPATION FEES

A. Regular School Year	
Registration	\$105.00
B. Lunch Program	
Noon Lunch	\$2.00
C. Summer School	
In District	\$70.00
Out of District	\$80.00
Driver Training*	\$50.00
Reading	\$35.00
D. Fine Arts	
Band F/S	\$50.00
Band Jr/Sr	\$50.00
Chorus F/S	\$50.00
Chorus Jr/Sr	\$50.00
Art I, II, and III	\$20.00
Ceramics	\$20.00
Painting	\$20.00
E. Driver's Education	TBA
Due at Aug. registration	
F. Parking Permit	\$40.00
G. Summer Athletics**	
Football	Variable
Basketball	Variable
H. Workbooks	varied depending on scheduled classes
I. Cheerleaders	
F/S	\$50.00
Varsity	\$50.00
J. Cavalettes	\$50.00

K. Athletics***	
Football	\$65.00
Frosh, Soph, Varsity	
L. Basketball	\$50.00
Frosh, Soph, Varsity	
M. Track	\$50.00
Frosh, Soph, Varsity	
N. Wrestling	\$50.00
Frosh, Soph, Varsity	
O. Golf	\$50.00
Frosh, Soph, Varsity	
P. Tennis	\$50.00
Frosh, Soph, Varsity	
Q. Girls Volleyball	\$50.00
Frosh, Soph, Varsity	
R. Girls Softball	\$50.00
Frosh, Soph, Varsity	
S. Girls Softball	\$50.00
Frosh, Soph, Varsity	
T. Baseball	\$50.00
Frosh, Soph, Varsity	
U. Soccer	\$50.00
Frosh, Soph, Varsity	

STUDENTS PARTICIPATING IN MORE THAN ONE SPORT:

1ST SPORT.....	FULL PRICE
2ND SPORT	FULL PRICE
3RD SPORT	FREE
FAMILY CAP \$150.00	

* Funded by State, fee for non-funded part

** Supplementary Programs

*** Payment of fees does not guarantee a right to play or a right to a uniform (when dress uniforms are insufficient in number) for official interscholastic competition. However, a participant has a right to practice and work toward being selected for interscholastic competition.

ATHLETIC CODE

The LaSalle-Peru Township High School **Athlete's Code of Ethics and Behavior** and **Athletic Permit Cards** are given each season to the parents and athletes participating in interscholastic activities. Athletic permit cards must be signed by each participant and parent(s)/guardian. The signed card must be on file in the athletic office before any LaSalle-Peru Township High School student begins participation. A signed card must be on file for each activity that the student participates in.

The LaSalle-Peru Township High School **Athletic Code of Ethics and Behavior** is reviewed and published annually. A copy of the Athletic Code can be found on LPHS athletic web page or a copy may be requested by contacting the athletic office.

ATHLETIC ELIGIBILITY

Semester

Per IHSA rule, a student/athlete must be passing 20 academic hours (4 solid classes) not including Driver Education, Physical Education, Band and Chorus. If this requirement has not been met, the student athlete is **Ineligible the entire semester**.

Per L-P rule, the student/athlete must be passing 20 academic hours, must not be failing more than 1 subject, and must have a 1.5 GPA (Grade Point Average) or better. This does not include Drivers Education, Physical Education, Band and Chorus. If these requirements have not been met, the student/athlete is **Ineligible until the next grading period (progress report / 9 weeks)**.

Academic Grading Period

Per L-P rule, a student/athlete must not be failing more than 1 class and must have a 1.5 GPA or better. This does not count Driver Education, Physical Education, Band and Chorus. If these requirements are not met, the student/athlete is **Ineligible until the next grading period (progress report / 9 weeks)**.

Weekly

Per IHSA / L-P rule, a student/athlete must be passing 20 academic hours (4 solid classes) per week not including Driver Education, Physical Education, Band and Chorus. If this requirement has not been met, the student/athlete is **Ineligible one week (Monday-Sunday) or until passing 20 academic hours**. Eligibility is checked on a weekly basis.



Athletic Eligibility Rules—Page 4

This means that:

1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the by-laws.
 2. No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team.
- B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

10. Playing in Non-School Competition

- A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport.
- B. If you participate in non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible.
- C. If you wish to participate in a competition sponsored and conducted by the National Governing Body, or its official Illinois affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation.
- D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term.
- E. You will become ineligible if you participate on, practice with or compete against any junior college, college or university team during your high school career.

11. All-Star Participation

- A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may

participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed.

You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions.

- B. You are not restricted from participating in all-star competition in sports other than football, basketball soccer or volleyball, except that you may not do so during the school season for the sport.

12. Coaching Schools

- A. A coaching school, camp or clinic is defined as any program, sponsored by an organization or individual, which provides instruction in sports theory and/or skills; which does not culminate in competition, and which is attended by more than two (2) persons from the school which the student attends.
- B. During the school term, you may not attend a coaching school or clinic for any interscholastic sport.
- C. You may attend a coaching school, camp or clinic during the summer (that period between the close of school in the spring and the opening of school in the fall) within the following criteria:
1. You may not attend a coaching school, camp or clinic for any sport after Sunday of Week No. 5 in the IHSA Standardized Calendar.
- D. You may take a private lesson at any time provided no more than two students from your school are in the private lesson.

13. Misbehavior During Contests

- A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both.
- B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.

**The complete set of
IHSA By-laws and Policies
is available at www.ihsa.org.**

PART IX - SCHOOL BOARD POLICIES

STUDENT RECORDS

1. STUDENT EDUCATIONAL RECORDS DEFINED

Information contained in student educational records will be classified into three categories as follows:

A. Permanent Record

The student's permanent record will be made up of the following information: (1) the student's course study; (2) subject grades; (3) attendance record; (4) class rank; (5) grade point average; (6) college entrance examinations; (7) accident reports and health records; (8) type and date of termination from high school; (9) record of release of permanent record information; (10) items number 1, 3, 6, 7, 8 as listed under C, Directory Record.

B. Temporary Record

The student's temporary record will be made up of the following information which will be destroyed upon graduation: (1) intelligence, aptitude, and achievement test scores; (2) disciplinary record; (3) cumulative file; (4) record of release of temporary record information; (5) all other information not included in numbers 1, 2, or 3 or categorized as permanent and directory which is relevant to the educational growth of the student. Temporary files consisting of psychological evaluations, social histories, disciplinary information, and reports of multi-disciplinary staffings for handicapped students will be destroyed five years after graduation or permanent withdrawal from school.

C. Directory Record

The student's directory record will contain the following: (1) student's and parents' name and address; (2) telephone listing; (3) birth date and place and gender; (4) participation in school sponsored activities; (5) weight and height of members of athletic teams; (6) period of attendance in school; (7) degrees, awards received, and honor roll information; (8) previous schools attended, (9) student picture.

All directory information listed above may be published in the L-P High School yearbook, newspaper, extra-curricular programs, or other school publications except student's addresses and telephone listing without notification of the parents or students. However, any parent or student may make request in writing to the registrar that this information not be published and that request will be honored.

2. MAINTENANCE OF THE STUDENT'S EDUCATIONAL RECORDS

A. Reviewing and copying the educational records.

Students and parents of students attending L-P High School may review and copy the student's educational record. A fee of \$.25 per page will be charged for copying the records. The parent or student must make an appointment with the Principal who will in turn arrange an appointment with the appropriate school personnel. The review of the student's personal file shall be in the presence of a counselor to provide the reviewer with assistance in interpreting the information. Such an appointment for a review of records will be scheduled within at least ten (10) school days from the time the request is made.

B. Destroying the student's temporary record.

A student's temporary record will be destroyed upon his/her graduation, or in the case of the permanent withdrawal of a student, upon the date the student would normally have graduated. Parents or students may copy this record before its destruction by requesting permission to do so by June 1 of the year of graduation.

3. CHALLENGE AND APPEAL OF INFORMATION CONTAINED IN THE STUDENT'S EDUCATIONAL RECORD

A. Challenging the educational record.

Academic grades are not subject to challenge. If a parent or student wishes to challenge any other information contained in the student's educational record on the basis of accuracy, relevance, and/or propriety, that person may do so by making a written request to the Principal. The request must indicate the specific entry(ies) to be challenged and the basis for the challenge. The Principal must confer with the parents within 15 days. If a request for change or deletion is denied, the requesting person may have the request reviewed by the Hearing Officer within 15 days after the initial conference. The decision of the Hearing Officer may be appealed to the Superintendent of the Educational Service Region.

- B. **The specific regulations governing challenge prescribed by the State Board of Education will be followed in all cases.**

4. RELEASE OF INFORMATION CONTAINED IN STUDENT RECORDS

- A. **Colleges, Universities, High Schools, and other similar institutions which have Educational Interests in Students, Student Financial Aid, Federal, State, and County Officials, and Emergencies.**

Student records will be transferred to comply with application for entrance to colleges, universities, high schools and other institutions which have an educational interest in the student, to federal or state educational officials for statutory purposes or in cases of emergency. Transfer of records will be made upon request of the student, parent, school, federal, state, or county educational official, and without the written consent of the parent or student. However, the parent or student will be notified that they may request review of the student educational record and may challenge the contents before it is released. If the address of the parents is unknown, notice may be served upon the records custodian of the requesting school for transmittal to parents. Ten (10) days after such service, if the parents make no objection, the records will be transferred to the requesting school. The L-P High School registrar will send written notice, accompanying the student record, stating that the person or agency who receives the record must agree to obtain the written consent of the parent before releasing such information to any other persons or agencies.

- B. **LaSalle-Peru Township High School Faculty Members**

Student educational records are available for review to those faculty members who have legitimate educational interest in the progress of the student. The record will be reviewed in the presence of the student's counselor who will provide assistance in interpreting the material.

- C. **Court Order or Subpoena**

The registrar will comply with a court order or subpoena by forwarding appropriate student records to comply with court order or subpoena. However, the registrar will notify parents of students whose records are to be forwarded or in the case of a student who is 16 years of age or older, the student will be notified immediately after subpoena or court order has been received as to which records are to be forwarded and the date they are to be forwarded and which will be given the opportunity to inspect and copy the records and to challenge their content.

- D. **Employers or Other Parties Who Have No Educational Interest.**

The registrar will forward student records to employers and any other parties who have no educational interest in the student only upon request by the parent or the student who is 16 years of age or older. In this situation, signature of parent or student 16 years of age or older, must be secured authorizing the release of specific records, the reason for the release and the names of the persons to whom such records will be released. At the time of the request the parents will be notified of their right to inspect, copy, and challenge the contents of the records and to limit their consent to designated portions of the record.

- E. **Research, Statistical Reporting, or Planning**

The school shall grant access to student records for this purpose without parental consent or notification providing the researcher has permission of the State Superintendent of Education and no student or parent can be identified from the material released.

No person may condition the granting or withholding of any right, privilege, or benefit or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any rights secured under the Illinois School Records Act.5.

5. THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) AFFORDS STUDENTS CERTAIN RIGHTS WITH RESPECT TO THEIR EDUCATION RECORDS. THEY ARE:

- A. **The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.**

A parent/guardian or eligible student should submit to the Records Custodian, principal, or other appropriate official, written requests that identify the record(s) they wish to inspect. The District official will make arrangements for access and notify the parent/guardian or eligible student of the time and place where the records may be inspected. If the records are not maintained by the District official to whom the request was submitted, that official shall advise the parent/guardian or eligible student of the correct official to whom the request should be addressed.

B. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate or misleading.

A parent/guardian or eligible student may ask the District to amend a record that they believe is inaccurate or misleading. They should write the District official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent/guardian or eligible student, the District will notify the parent/guardian or eligible student of the decision and advise the parent/guardian or eligible student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

C. The right to consent to disclosures of personally identifiable information contained in the parent/guardian or eligible student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District in an administrative supervisory, academic, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the District has contracted (such as an attorney, auditor, or collection agent); or a person serving on the Board of Education.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities.

Upon request, the District discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

COMPLIANCE POLICY

It is the policy of the LaSalle-Peru Township High School and the Area Career Center not to discriminate on the basis of race, color, national origin, sex, age or handicap in its educational programs, activities, or employment policies as required by the School Code, Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1983, Section 200 of the Sex Equity Rules for the Illinois Sex Equity in Education Law, the Americans with Disabilities Act of 1990, and Individuals with Disabilities Education Act.

1. In the employment, recruitment, consideration, or selection of persons for employment;
2. In the right of every student to have access to all educational programs, academic, vocational, and extra curricular;
3. In the recruitment and admission of students to the Area Vocational Center;
4. In the curriculum, scheduling, and use of facilities and equipment for the physical education program;
5. In the finances, use of facilities and equipment, publicity, programs, and personnel for the athletic program,
6. In the policies and procedures of the guidance department;
7. In the treatment of any student in an educational program or activity in relation to (a) health services (b) employment or job placement; (c) honors or awards- (d) provision, sponsorship or supervision of extracurricular activities; (e) student use of school facilities; (f) rules, regulations, or sanctions governing student behavior; (g) rules, regulations, or sanctions governing student dress or appearance;
8. In regard to a student's marital or parental status including policies, practices, and programs relating to (a) the access of pregnant students to the educational program; (b) participation of married or pregnant students in extra-curricular activities; (c) provision of services to married or pregnant students. The LaSalle-Peru Township High School and Area Career Center has in compliance with Title IX completed a self-evaluation to assess its policies and practices concerning compliance with the regulations. Areas of non-compliance have been identified and modifications and remedial steps implemented to bring these areas into compliance.

Inquiries regarding compliance with Title IX may be directed to Dr. Craig Carter, 541 Chartres Street, LaSalle, Illinois 61301, Telephone 223-2373 or to the Office of Civil Rights, 8th Floor, 300 South Wacker Drive, Chicago, Illinois 60606

CHAPTER I –“COMPLAINT PROCEDURES”

Section 128 of PL 95-561 states that each local education agency receiving funds under Chapter I, shall develop and implement written procedures for the resolution of complaints made to that agency by parent advisory councils, parents, teachers, or other concerned organizations or individuals concerning violations of this act.

Pursuant to this section the following procedures are hereby adapted:

1. Any parent, parent organization, or other concerned organization or individual who is or are aggrieved on violations or suspected of Chapter I personnel or program, or regulations pertaining to Chapter I, may request a hearing or an investigation of their complaints in writing to the Principal and/or the Director of Federal Programs. The Principal or the Director will, within 10 days, respond to the complaint in writing indicating resolution of the complaint.
2. If the response is not satisfactory to the complainant, the parent or organization may within five days request a hearing or investigation of the complaint by the L.E.A.'s authorized representative or his designee who in turn will hold a hearing or investigation and respond within 10 days of receipt of written complaint indicating resolution or decision.
3. If the response is still not satisfactory to the complainant, the parent or organization may appeal the final resolution or decision to the State Educational Agency within 30 days of receipt of written resolution or decision.
4. In each of the foregoing steps, the complainants and/or complainants representative will be provided the opportunity to present evidence, including an opportunity to question parties involved.
5. Information concerning these procedures will be on file in the Superintendent's office and in the Principal's office. Copies will also be provided each member of the Parent Advisory Council and will be available on request to interested parties.

NO CHILD LEFT BEHIND ACT

Under the federal “No Child Left Behind Act”, districts receiving Title I funds (of which L-P is one), must annually inform parents that they may request information regarding the professional qualifications of their children's teachers.

Parents have the right to request information regarding the professional qualifications of any teacher that is instructing their child. You may request information regarding the following: whether or not the teacher has met state certification requirements; whether or not the teacher is teaching under emergency or provisional status; the bachelor's degree major of the teacher, any other certification or degrees held by the teacher and the subject areas of the certification or degrees; and whether your child is provided services by teacher aides/paraprofessionals and, if so, their qualifications.

HARASSMENT OF STUDENTS PROHIBITED

No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's sex, color, race, religion, creed, ancestry, national origin, physical or mental disability, sexual orientation, or other protected group status. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment, intimidation or bullying are handled according to the provisions on sexual harassment, below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, intimidation or bullying by including this policy in the appropriate handbooks.

SEXUAL HARASSMENT

The Board of Education has determined that a school environment wherein sexual harassment is tolerated fosters disrespect, interferes with a student's opportunity to learn, and creates an intimidating, hostile learning environment. Accordingly the School Board shall not tolerate sexual harassment of students of the School District.

Sexual Harassment is defined as:

Sexual harassment of students is prohibited. Any person, including a district employee, or agent, or student engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. has the purpose or effect of:
 - a. substantially interfering with a student's educational environment;
 - b. creating an intimidating, hostile, or offensive educational environment;
 - c. depriving a student of educational aid, benefits, services, or treatment; or
 - e. making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating", "hostile", and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment, are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.

ANNUAL NOTICE OF NON DISCRIMINATION

The Board of Education of LaSalle-Peru Township High School and the LaSalle-Peru Area Career Center hereby notify students, parents, employees and the general public that this board ensures that equal educational opportunities are offered to students, regardless of race, color, national origin, age, sex, religion or handicap.

Questions in reference may be directed to:

Dr. Craig Carter
Superintendent
LaSalle-Peru Township High School
541 Chartres Street
LaSalle, Illinois 61301
Phone: (815) 223-1721

ASBESTOS MATERIALS

The buildings of LaSalle-Peru Township High School District #120, 541 Chartres Street, LaSalle, IL have been inspected for asbestos-containing building materials by an accredited inspector. Also an Asbestos Management Plan has been prepared by an accredited Management Planner. The Inspection Report and Management Plan are on file in the office of the Superintendent and are available for public review during normal business hours.

The reports state that asbestos-containing materials have been found. The condition and type of the asbestos are shown in the individual reports. However, air samples which were taken by an independent testing firm indicated that the asbestos concentration of air inside the building is no greater than that of outside air. These tests results were within acceptable EPA guidelines. Even so, some asbestos has to be removed.

Copies of the reports are available upon notification of the Superintendent and payment of a fee to cover copying costs.

PARENTS' REQUEST FOR MEDICATION FORM

I, the parent or guardian, request that medication to be given to my child at school and provide the following instructions (please print).

- A. Student's Name _____
- B. Student's Address _____

- C. Home Phone Number _____
- D. Emergency Phone Number _____
- E. Student's year in school (circle one) Fr. So. Jr. Sr.
- F. Name of medication _____
- G. Time to be administered _____
- H. Dosage and route _____
- I. Student's diagnosis _____
- J. Purpose of medication _____
- K. Possible side effects, if known _____
- L. Will the student be allowed to self-administer this medication (circle one) yes no
- M. Date this medication should terminate _____
- N. Other medication student is receiving _____
- O. Physician's Name _____
Physician's Signature _____
- P. Physician's Address _____
- Q. Physician's Phone Number _____
- R. Parent's Signature _____
- S. Date _____

LASALLE-PERU TOWNSHIP HIGH SCHOOL GUIDELINES FOR THE ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

- A. It shall be our policy that administration of medication to students during regular school hours be discouraged, unless absolutely necessary, for the critical health and well-being of the student. Only these medications which are necessary to maintain the child in school will be given during school hours.
- B. Parent or guardian must give prior written consent for the administration of medication. They must fill out the Parents' Request for Medication Form. This form will be kept in the student's medical file.
- C. All medications, including non-prescription drugs, given in school shall be prescribed by a licensed physician on an individual basis as determined by the child's health status. The student's physician will provide specific written direction regarding storage and administration of medication. This will include name of student, name of medication, purpose of medication, route, dosage, and time interval in which the medication is to be taken. This also includes possible side effects of the medication.
- D. The request to give medication will be a limited duration, subject to renewal on an annual basis, beginning at the start of each school year.
- E. All medication will be delivered by the parent or guardian in the original container. This will include name of student, medication, route, dosage, and time interval in which the medication is to be taken.
- F. The medication will be kept in the Nurse's office in a locked cabinet. A daily record will be kept when actual administration is given to the student. The only exception to this is students who self-administer medication.
- G. Unused doses will be returned only to the parent or guardian unless verbal or written consent is obtained that directs medication to be returned to the student by the parent or guardian.
- H. Unused medication that is not picked up will be properly disposed of or destroyed. This will be witnessed by another school administrator.
- I. Student's will be allowed to self-administer medication with parent or guardian and school nurse approval. For example, inhalers for asthma and epi-pens for severe allergic reactions.
- J. Non-prescription medications such as Tylenol or cough drops for minor discomforts will not be provided by the school or by school personnel.

RULES AND REGULATIONS FOR PARKING

Automobile and motorbike privileges are made available for those who have to drive to school. Since there are a limited number of parking spaces, only those who need to drive should use this privilege. All students who drive must acquire a vehicle registration permit. Vehicle registration permits will only be issued to students who have a definite need. A vehicle registration permit does not guarantee a parking place in the student parking lot. Seniors and students, who participate in seasonal activities, will have first priority for vehicle permits followed by juniors, then other students as available. Please note that parking stickers are not transferable from one student to another student.

- 1. Application blanks for vehicle registration may be obtained at the August registration. These must be filled in completely and signed by the student's parent or guardian and returned to security with a \$40.00 fee. Student parking permit fee is \$40.00 if purchased from August until semester break; after January 1 the fee is \$20.00. **Security will screen the applicants and give students a "voucher" which they need to take (with \$40.00 and driver's license) to Mrs. Newell in the Special Services Office to get their parking sticker.**
- 2. **The LP vehicle permit decal must be displayed in the lower right of the front window.**
- 3. All cars should be locked when in the student parking lots on Seventh and Creve Coeur, Orleans or Chicago Street and north of tennis courts. No loitering is allowed during the school days in the parking lot. Registration permits are a privilege, not a right. By accepting such privilege, such student acknowledges that the student is presumed to have no expectation of privacy with regard to their vehicles when such vehicles are on school property. Thus, such students must permit their vehicle to be searched by school officials when on school property, with or without cause.
- 4. Reasonable speed and careful driving around school and traveling to and from school will be expected. Retention of a vehicle registration permit will depend upon student's observance of driving regulations and all other school regulations.

5. All students driving to school must park in the student parking lot. Students are not permitted to park in faculty parking lots.
6. Any student who has a legitimate need to go to the student parking lot or use his/her vehicle must receive permission from the Principal/Assistant Principal's Office.
7. Failure to observe driving and parking regulations, which are deemed to include all school regulations relating in any way to the student and the student's vehicle, may result in disciplinary action, including Saturday School(s), suspension from school, loss of driving and parking privileges, towing of car at owner's expense following third parking violation, and/or referral to law enforcement agencies.
8. Daily parking permits may be purchased for \$1.00 per day in the bookstore before 8:00 AM each school day. Students using daily parking permits may only park in the gravel lot south of the football stadium.

I have read and understand the rules and regulations regarding the operation of a motor vehicle as a student of LaSalle-Peru High School.

Student Signature _____ Date _____

NOTE TO PARENTS: Student motor vehicle registration depends on your signature. We ask that since parking area is limited, you approve this only if your son or daughter **needs** to drive to school. The vehicle must be covered by insurance as required by state law.

Parent or Guardian Signature _____ Date _____

I have read and understand all rules contained in this Authorization for Internet Access and any other rules of computer lab, computer workstation, school network, or internet use adopted from time to time. I further understand that should I commit any violation, my access privileges may be revoked and school disciplinary action and/or appropriate legal action may be taken against me.

Date _____

User Signature _____

I have read this Authorization for Internet Access and computer lab conduct. I understand that such access is designed for educational purposes and that the school attempts to bar access by students to certain material, which is not in furtherance of educational purposes. However, I also recognize it is impossible for the school to restrict access to all controversial and inappropriate materials. I will not hold the school, its employees and/or its agents responsible for the exhibition of any illicit materials which my child may obtain. I accept full responsibility for supervision of my child if and when my child's use is not in a school setting. Moreover, I understand that I am financially responsible for any damage caused by my child to any hardware or software while at school. I have discussed the terms of this Authorization and computer lab conduct with my child. I hereby request that my child be allowed access to the school's network and the internet.

Date _____

Parent/Guardian (please print) _____

Parent/Guardian Signature _____